

INFORMATION PACKAGE FOR EXCHANGE STUDENTS

2016-2017



**Faculty of Economics and Business –
Campus Leuven, Brussels and Antwerp**

KU LEUVEN

KU LEUVEN

FACULTY OF ECONOMICS AND BUSINESS

CAMPUS LEUVEN, CAMPUS BRUSSEL, CAMPUS ANTWERPEN

ACADEMIC YEAR 2016-2017

This brochure is aimed at students of European and non-European universities, intending to visit the **KU Leuven** within the framework of an Erasmus or exchange agreement with their home institution. By supplying practical information about the university and the way in which exchanges are organised at KU Leuven, it allows the students to prepare for their stay in Antwerp, Brussels and Leuven.

The Faculty of Economics and Business welcomes you and thanks you for choosing KU Leuven.

We wish all exchange students a rewarding and enjoyable time.

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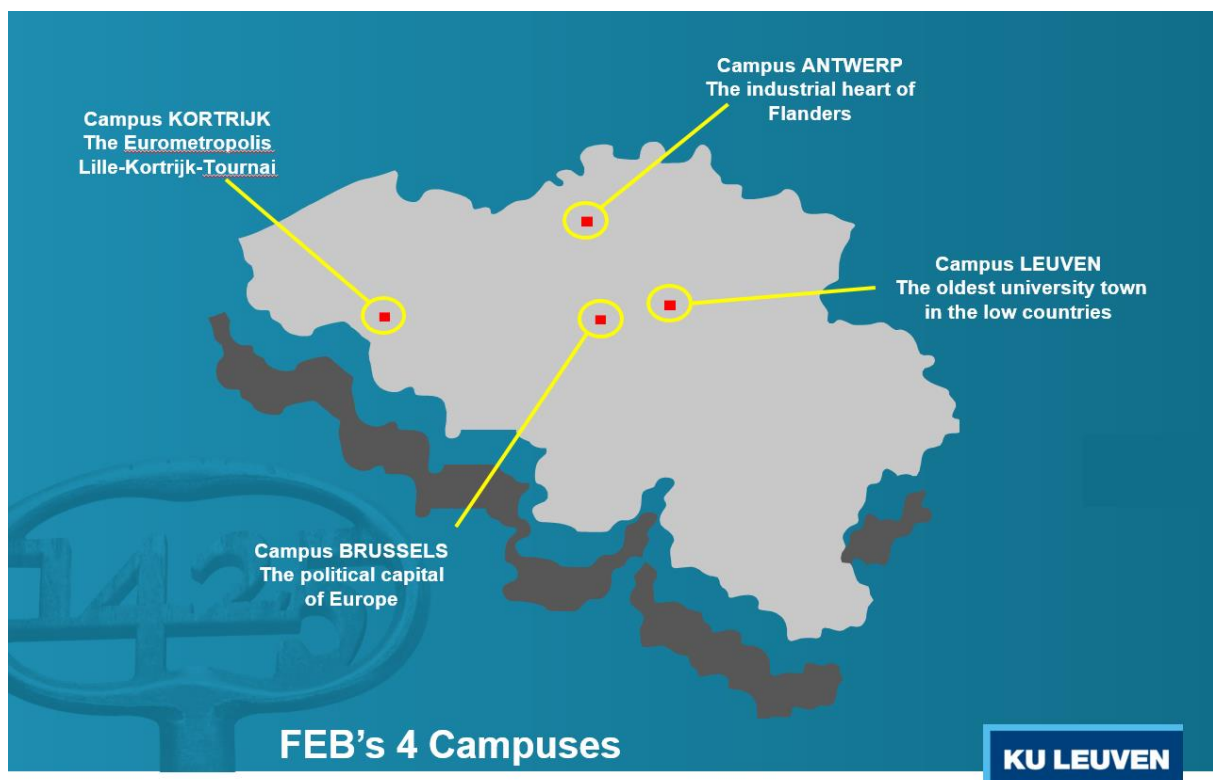
INTRODUCTION TO FEB

1. KU LEUVEN

Situated in Belgium, in the heart of Western Europe, KU Leuven has been a centre of learning for nearly six centuries. Today, it is Belgium's largest university and, founded in 1425, one of the oldest and most renowned universities in Europe. As a leading European research university and co-founder of the League of European Research Universities (LERU), KU Leuven offers a wide variety of international master's programmes, all supported by high-quality, innovative, interdisciplinary research.

Since its founding, KU Leuven has been based in the city that shares its name. Leuven is a pleasant, safe and bustling student town, where centuries-rich history meets cutting-edge science. The university also offers degree programmes at campuses in 11 Belgian cities, including Brussels and Antwerp.

2. THE FACULTY OF ECONOMICS AND BUSINESS: LOCATION



FACULTY OF ECONOMICS AND BUSINESS, CAMPUS LEUVEN

The Faculty of Economics and Business in Leuven is located in the restored historical buildings on Naamsestraat 61 and 69, in the heart of the city. The buildings partly date back to the 15th century. The whole complex on number 69 named "Hogenheuvelcollege" (i.e. "High Hill College") also comprises a large modern building with the library of the Faculty of Economics and Business, the student office and the professors' offices and some of the many class rooms. FEB's International Office can be found in the House of Students (Premonstreit building) on number 61.



Faculty of Economics and Business – Campus Leuven

FACULTY OF ECONOMICS AND BUSINESS, CAMPUS BRUSSELS

Our FEB campus is located at Warmoesberg 26 in central Brussels, 'the capital of Europe', a city hosting the European Commission, the European Parliament, NATO and many diplomatic missions and international organisations. Our mission statement emphasises internationalisation as one of our top priorities and we are proud to host students from close to a 100 nationalities. Our Brussels campus will prove a match for cosmopolitan students who like the dynamic of a vibrant living and study environment.



Faculty of Economics and Business – Campus Brussels

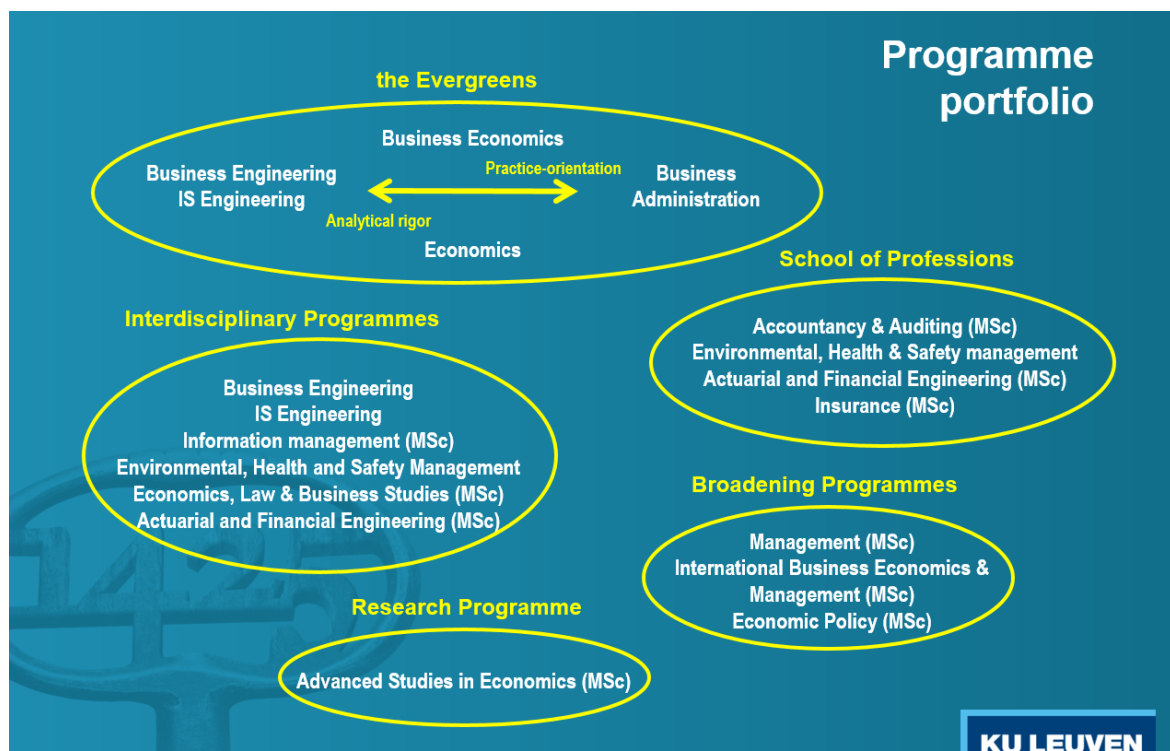
FACULTY OF ECONOMICS AND BUSINESS, CAMPUS ANTWERP

The Faculty of Economics and Business is located in a magnificent building complex at Korte Nieuwstraat 33, the heart of the city. Its courtyard is enclosed by the St Carolus Borromeus Church, the 17th century Huis van Aken, the 19th century main wing in the Korte Nieuwstraat and the new annex dating from 1989, and provides a peaceful and inspiring setting. The campus is renowned for the excellence of academic courses in business administration since 1923. The dynamic nature of the campus is reflected not only in the number of students –currently some 1100- but also in the continuous revision of course programmes, the diversity of new projects and the numerous academic activities which the campus undertakes.



Faculty of Economics and Business – Campus Antwerp

3. PROGRAMMES AT THE FACULTY



CAMPUS LEUVEN

The Faculty of Economics and Business is one of the largest faculties in terms of student population. In Leuven, the faculty offers the programmes:

- Bachelor / Master in de economische wetenschappen (3 + 1 year); *Bachelor / Master of Economics*
- Bachelor / Master in de toegepaste economische wetenschappen (3 + 1 year); *Bachelor / Master of Business Economics*
- Bachelor / Master in de toegepaste economische wetenschappen: handelsingenieur (3 + 2 years); *Bachelor / Master of Business Economics: Business Engineering*
- Bachelor / Master in de toegepaste economische wetenschappen: handelsingenieur in de beleidsinformatica (3 + 2 years); *Bachelor / Master of Business Economics: Information Systems Engineering*
- Master in de beleidseconomie (1 year); *Master of Economic Policy*
- Master in het management (1 year); *Master of Management*
- Master in de economie, het recht en de bedrijfskunde (2 years), *Master of Economics, Law and Business*
- Master in het informatiemanagement (1 year); *Master of Information Management*
- Master in de accountancy en het revisoraat (1 year); *Master of Accounting and Auditing*
- Master in de verzekeringen (1 year); *Master of Insurance Studies*

The Faculty of Economics and Business also offers a variety of English Master's programmes in Leuven:

Master Programmes:

- Master of Economics
- Master of Business Economics
- Master of Information Management
- Master of Business Engineering

Advanced Master Programmes:

- Master of Financial and Actuarial Engineering
- Master of Advanced Studies in Economics

Furthermore the faculty runs two doctoral programmes:

- PhD in Economics
- PhD in Business Economics

CAMPUS BRUSSELS

In Brussels, the Faculty of Economics and Business offers the programmes:

- Bachelor / Master in de toegepaste economische wetenschappen: handelsingenieur (3 + 2 years); *Bachelor / Master of Business Economics: Business Engineering*
- Bachelor / Master in de handelswetenschappen (3 + 1 years); *Bachelor / Master of Business Administration*
- Bachelor / Master in het milieu- en preventiemanagement (3 + 1 years); *Bachelor / Master of Environmental, Health and Safety Management*
- Master in de internationale bedrijfseconomie en het bedrijfsbeleid (1 year); *Master of International Business Economics and Management*

The Faculty of Economics and Business also offers a variety of English Bachelor and Master's programmes in Brussels:

Bachelor Programmes:

- Bachelor of Business Administration

Master Programmes:

- Master of Business Administration
- Master of Business Engineering
- Master of International Business Economics and Management

CAMPUS ANTWERP

In Antwerp, the Faculty of Economics and Business offers the programme:

- Bachelor / Master in de handelswetenschappen (3 + 1 years); *Bachelor / Master of Business Administration*

The Faculty of Economics and Business also offers an English Master's programme in Antwerp:

- Master of Business Administration (major in Strategic Business Management)

COURSES FOR EXCHANGE STUDENTS

For the courses you can select on each of the campuses, please refer to the course catalogue on p. 49-63

4. FEB MISSION AND VALUES

MISSION

A FEB education aims to prepare students for successful entrepreneurial endeavours and careers in the corporate world, in national and international public policy-making, or in research. To achieve this the FEB offers high-quality, research-based degree programmes in the fields of both economics and business, and from Bachelor to PhD.

Secondly, the FEB wants to foster research with high academic and societal impact, and high visibility in the corporate world. The FEB's ambition is to be the leading learning and research community in Belgium and to excel in the different research subfields the school hosts, thereby deserving its high rank among the top of European schools of Economics and Business.

To achieve these twin primary objectives, FEB wants to develop a stimulating environment for staff and students, in which they feel free to develop their innovative, ethical and entrepreneurial expertise in education, research and business, whilst emphasising the role of economic policy and business in the greater society and keeping a global focus through international exchanges and cooperation.

A FEB education ...

- aims to *prepare students* for successful entrepreneurial endeavours and careers in the corporate world, in national and international public policy-making, or in research
- is *research-driven*, pays a great deal of attention to analytic and synthetic skills, and to the ability to independently formulate a relevant, expert and well-reasoned point of view
- offers students a realistic impression of their disciplinary and professional future selves through a symbiosis of education with *developmental and immersion* initiatives
- educates students to become *committed and responsible citizens*, who recognize and take into account the complex economic, societal, political, and environmental context within which they will operate as entrepreneurs, managers, researchers, politicians or policy advisors
- draws on a strong *partnership* and an ongoing dialogue between students, lecturers and teaching support staff, each taking responsibility and contributing to the process of teaching and learning

VALUES

While pursuing its mission and vision, the FEB is committed to be:

- **Rigorous**, in what we teach, what we research, and in teaching what we research.
- **Relevant**, in our dedication to translate practice-based evidence into evidence-based practice, and to foster research with high academic and societal impact, and high visibility in the corporate world.
- **Collegial**, in our style of management and towards our relevant internal and external stakeholders.
- **Innovative**, in education and entrepreneurship, and in our ambition to play at the forefront of the research community.
- **Socially responsible**, in our role as an open-minded centre for debate on corporate, economic, societal and ethical issues, with an international and intercultural focus.

Consistent with the identity and mission of KU Leuven, the FEB endorses and advocates the values of human rights, social justice, and respect for diversity in individuals, communities and ideas.

CHAPTER I



*Faculty of Economics and Business,
Campus Antwerp, Leuven and Brussels*

1. WHAT TO DO BEFORE YOUR ARRIVAL?

2. WHAT TO DO UPON YOUR ARRIVAL?

3. HOW DO I PICK MY COURSES?

4. ACADEMIC CALENDAR

5. ASSESSMENT AND GRADING

6. WHAT FACILITIES ARE AVAILABLE?

7. PRACTICAL INFORMATION

WHAT TO DO BEFORE YOUR ARRIVAL?

1. ACADEMIC PREPARATION

Prior to your arrival you need to determine which courses you need to take (and are allowed to take) to earn credit back home. Make sure you have them approved by the academic coordinator at your home university.

You also need to choose the campus of the KU Leuven you want to follow your courses at. KU Leuven FEB has a campus in Leuven, in Brussels and in Antwerp. Some courses will only be taught at one campus. Please check this in the course catalogue.

2. PRACTICAL ARRANGEMENTS

REGISTRATION

You are an exchange student which means you remain **enrolled at your home university** while spending a few months to a full academic year at KU Leuven, free of charge.

You need to be nominated by your home institution in order for us to accept you as an exchange student. Upon reception of the nominations, FEB's International Office will confirm that you have been accepted as an exchange student. Only then will you be asked by the inbound mobility coordinator on the campus of your choice to apply through KU Leuven's central on-line application system.

DO I NEED A VISA TO ENTER BELGIUM?

As an **EEA citizen** you **will not need a visa** to enter Belgium during your stay. As a **non-EEA citizen**, you **will need a visa**. The type of visa depends on how long you intend to stay in Belgium.

If you're staying for a period **longer than 90 days** you will need the **Long Stay Visa (Type D)**, also called Authorisation for Provisional Sojourn (in Dutch: Machtiging tot Voorlopig Verblijf). As a rule, students must **apply** for this visa at the **Belgian Consulate or Embassy in their own country** or in the country where they legally reside, and not at the public authorities in Belgium itself. Due to changes in Belgian legislation, as of March 2015 foreigners have to pay a supplementary administrative fee of 160 euros before applying for their long-stay visa.

ATTENTION: Students should not enter Belgium with a tourist visa if they intend to stay longer than 90 days or three months. KU Leuven will not support an application for a change of status or visa.

If you're staying for a period of **a maximum of 90 days** you may need a **Short-stay period Visa** (Visa type C) to enter Belgium. Citizens of the following countries are **NOT required a visa** to enter Belgium for a maximum of 90 days: Albania, Andorra, Argentina, Australia, Bahamas, Barbados, Bosnia-Herzegovina, Brazil, Brunei, Canada, Chile, Colombia, Costa Rica, El Salvador, Guatemala, Honduras, Israel, Japan, FYR of Macedonia, Malaysia, Mexico, Monaco, Montenegro, New Zealand, Nicaragua, Panama, Paraguay, Peru, San Marino, Serbia, Singapore, South Korea, the United States of America, Uruguay, Vatican City, Venezuela.

For more information visit www.kuleuven.be/english/admissions/travelling/visa

PROVIDE PROOF OF SOLVENCY

All incoming students with a **non-EEA nationality** are obliged by Belgian law to provide evidence of sufficient financial means to cover their study and living expenses for the duration of their studies. Proof of solvency is an **essential condition** to obtain an Authorisation for Provisional Sojourn as a student and to receive and extend your Belgian Residence Permit.

There are three acceptable types of the proof of solvency:

1. An attestation from KU Leuven or another institution demonstrating that you have been awarded a financial allowance, a grant or a scholarship.
2. A proof of your own financial means by transferring a certain amount to KU Leuven. This procedure is recommended for self-supporting students. Kindly notify the International Admissions and Mobility Unit (admissions@kuleuven.be) about your intention to make use of this procedure. The detailed instructions will be communicated to you afterwards.
3. The form 'Agreement for Acceptance of Financial Responsibility' (in Dutch: Verbintenis tot Tenlasteneming; in French: Engagement de Prise en Charge, available from the Belgian Consulate or Embassy) or Form 32 (in Dutch: Bijlage 32):
 - To be completed and signed by, for example, your parents, relatives or your private sponsors in Belgium or in another country.
 - As guarantor, one declares that he or she agrees to shoulder the following: your medical expenses, your living expenses, your study fees, and your return to your home country, for at least one academic year or for the entire duration of your studies in Belgium.
 - The guarantor must demonstrate that he or she earns € 1000 per month + € 614 per month to cover the living and study costs of the student + € 150 per month per person who is legally dependent on the guarantor. These amounts above are subject to increase per year according to the Belgian state's index calculations.
 - If the guarantor resides in Belgium, then the Form must be legalised by the City Hall where the guarantor has official residence. If the guarantor resides in the same country as the student, then the Form must be legalised by the Belgian diplomatic or consular office in that country. If the guarantor resides in another country, then the Form must be legalised by the Belgian diplomatic or consular office in that other country. The City Hall or the Belgian diplomatic or consular office have the authority to require official proofs of the guarantor's income and to investigate this accordingly. The guarantor must include these proofs already when submitting the form for legalisation.

In case of doubt, the Belgian Consulate or Embassy will inform you as to what form of the proof of solvency is acceptable and what procedures to follow.

WHAT ABOUT INSURANCE?

Health insurance

In Belgium you are obliged by law to be covered by health insurance.

Belgium has a social security system which aims to cover the high financial cost of medical care. It has a health insurance system through which you can recover the largest part of your medical expenses. A standard health-insurance policy will reimburse about 75% of the cost of a doctor's visit, medication and hospitalisation. However, you should note that under no circumstance dentures or spectacle frames will be refunded.

Students **from member states of the European Union** should contact their health insurance organisation in their home country before their departure to Belgium. They should obtain a so-called European Health Insurance Card (EHIC), proving they already have insurance coverage in their home country. Nationals from Algeria, Australia, Tunisia, Turkey and the Former Yugoslavia can also obtain documents under the terms of the agreement between Belgium and their country. It is not necessary to subscribe to an additional health insurance policy upon arrival, since they have a health insurance scheme in their own country.

Any medical cost incurred, will be reimbursed by a Belgian health-insurance company if the student shows them the EHIC card. This also applies to the cost of drugs and medication: ask for a 704N form at the pharmacy. If you don't have an EHIC, you are required to follow the same procedure as non-EEA students and take out health-insurance coverage in Belgium.

Students from outside the European Union who have a health insurance scheme in their own country can obtain reimbursement from their own health insurance, following their specific conditions. They will have to send all their bills of medical costs incurred in Belgium to their home country and wait for reimbursement.

Students from outside the European Union who do not have a health insurance scheme in their own country, will be required to subscribe to a Belgian health insurance which will cover them. However, it is very expensive to subscribe to a private Belgian insurance which will cover students for a period up to one academic year. If students, however, choose to subscribe in Belgium to a health insurance, they can contact the Social Service for Foreign Students immediately after their arrival in Leuven, Brussels or Antwerp. The staff will give them more details on the procedure which needs to be followed.

For more information go to: <http://www.kuleuven.be/english/services/insurances>

Third-party liability insurance

KU Leuven **requires all non-EEA students** to take out third-party liability insurance coverage. EEA students are not required to have this insurance coverage, but we strongly recommend that they do. This policy covers any damages to third parties caused by the student, or one of the student's family members, while not on university property. Your own personal injuries are not covered by this policy. The policy also covers the costs of legal assistance.

For example; if you accidentally scratch a parked car while riding your bicycle, and you are held responsible for the damage, the insurance company will cover the cost of the damage to the car, but not the costs of any damage to your bike, or personal injury you might suffer. Past experience has shown that the costs associated with damage you cause, even in a minor accident, can turn out to be much higher than many students are able to pay. Students can subscribe to the policy by paying the supplementary amount of €13 upon registration with the Registrar's office of the University. This insurance is valid for one academic year. The only students exempted from this requirement, are those who can prove they already have private third-party liability coverage.

Please report any accident to the Social Service for International Students as soon as possible. This office will file the claim on your behalf with the relevant insurance company, and help you follow up your claim.

WHAT TO DO UPON YOUR ARRIVAL?

1. HOW DO I GET TO FEB'S CAMPUS IN LEUVEN, BRUSSELS OR ANTWERP?

Brussels National Airport is situated in Zaventem, between Leuven and Brussels. Travelling to and from the airport is easy.

By train: Brussels National Airport has its own railway station. This station is located in the underground (level -1) of the airport terminal building itself. There is a **direct link** from the airport in Zaventem to Brussels, Leuven or Antwerp. Schedule information for the airport city express and the whole of Belgium (and international trains) is available on the Belgian Railways (SNCB/NMBS) website www.belgianrail.be/en/. Enter Brussel Airport as the departure or destination station. The trip from the airport to Leuven should take about 20 minutes (by express train). The trip to Brussels takes about 15 minutes and the trip to Antwerp 35 minutes.

By taxi: Taxis are available outside the arrivals hall. The fare from the airport to Leuven is about €70, to Brussels about €35 and to Antwerp about €60. Licensed taxis can be identified by the yellow and blue licence emblem.

By car: The airport is easily accessible from the E40; follow the signs for airport or Zaventem. Allow ample time to get there during rush hours. Short-term and long-term parking facilities are available at Brussels Airport 24 hours a day. You can find more information on Brussels Airport online: www.brusselsairport.be.

Students who arrive in **Brussels South Charleroi Airport**, can take the shuttle bus which leaves the airport every hour. Journey time is about 45 to 60 minutes. The destination of the shuttle bus is the Brussels railway station "Brussels South/Brussel Zuid/Bruxelles Midi". The bus will stop at the crossing of "Rue de France" and "Rue de l'Instruction" near the train station. Fares are about €13 (single). Tickets are sold inside the airport terminal. You can take a direct train to Leuven, Antwerp or another train station in Brussels at the Brussels South/Midi-railway station.

Please Note: If you want to go to Leuven do NOT take the train going to "Louvain-la-Neuve", as this will not bring you to Leuven, but to the Université Catholique de Louvain (UCL) in Ottignies.

HOW DO I TRAVEL IN LEUVEN?

Once you are in Leuven, everything is within walking distance. Those who want to avoid a stroll, can always take a taxi or bus. One of the best places to pick up a taxi is just outside the train station. Public transport in Belgium is safe and reliable. Trains and buses run on regular schedules. More information about bus stops and tickets can be found on www.delijn.be.

Those who have a car should realise that Leuven operates a blue parking zone throughout the city, with limited parking during the day time (you need a special parking card with time indication behind the car's windscreen). There is underground parking in the town centre (Parking Ladeuze, Ladeuzeplein) and there are a lot of public parking spaces, but they are not free of charge. Also note that Leuven operates a 30km/hour speed limit in the whole of the city centre.

The **KU Leuven podcast** provides all kinds of useful information that you may need when you first arrive in Belgium, starting from what to do and where to go when you arrive at the airport. There are several different recordings which will help you get to Leuven and settle in once you have arrived.

Download the travel podcasts at: www.kuleuven.be/english/podcast/

HOW DO I TRAVEL IN BRUSSELS?

FEB's campus is a five-minute walk from Brussels Central railway station and student housing (e.g. the international student house) is also available within walking distance. For those who prefer to live further away from campus or want to enjoy the city to the maximum it is easy to travel around the capital. There is a well-developed public transport system (more info on <http://www.stib-mivb.be/index.htm?l=en>) and there are many boulevards and major highways to navigate by car to the major tourist locations. The city centre itself is compact so there are good walking trails to take when you are touring the city's main attractions. It is important to remember that Brussels is a bilingual city; all signage is written in French and Dutch.

HOW DO I TRAVEL IN ANTWERP?

Antwerp is a pocket-sized city. Many of the attractions are within walking or biking distance of each other. Another way of getting around the city is on the trams and buses of De Lijn. Just like the rest of Flanders, Antwerp is crazy about cycling. It is an excellent means of transportation for short distances. In need of a rental bike? Antwerp has several bicycle rental shops.

2. HOW DO I ARRANGE HOUSING?

WHEN SHOULD I ARRIVE?

It is not easy to rent a room from abroad. Because of the wide variety in prices, comfort, surface area etc., it is very risky to make a choice from abroad, without having viewed at least a few rental units personally. As most private landlords use a contract in Dutch, it is very important to understand the contract before signing it. According to Belgian law, a contract once signed, cannot be terminated before it expires. Moreover, most landlords prefer to rent to students they have met personally. Therefore it is recommended to visit Leuven, Brussels or Antwerp to find accommodation.

We advise all exchange students to arrive well before the start of their courses in order to arrange their housing. Students studying in Leuven, Brussels or Antwerp during the first semester or for a full academic year are recommended to arrive at least two or three weeks in advance, or to visit Leuven, Brussels or Antwerp sometime in August and book a room then. **Please note:** the week before the start of the academic year is the most difficult time to find both temporary and permanent accommodation.

WHAT SHOULD I DO ONCE I HAVE ARRIVED?

Most Belgian students rent **private rooms** (or "kot" in Dutch) in a student house shared between 4 to 15 fellow students. Rooms are mostly for one person and furnished. The average size of a room is 12 to 15 m². Bed linen and kitchen utensils are not provided. Each room has a private sink, but showers, toilets and kitchen are shared. Access to the internet is widely available in private student accommodation. Rooms are rented per academic year. The rental term starts in September and is concluded for 10, 11 or 12 months. Rooms which become available during the academic year will be rented out for the remainder of the initial rental term. The average rent is approximately €350 per month, including expenses for heating, electricity and water. The price depends on the rental term, size and the private comfort of the room. Landlords who rent for shorter periods usually ask a higher rent than the average.

"**Studio**" is the word commonly used to refer to a one-room flat, with a private bathroom and kitchenette. Studios usually come furnished and have an average size of 18 to 20 m². Some larger studios may be suitable for couples, but most of them are intended for one person only. The rent ranges from €460 to €600 per month. The cost for heating, electricity and water is usually not included. The common rental term for a studio is 12 months, but some studios can be rented for a shorter period.

HOW DO I FIND A PLACE TO STAY IN LEUVEN?

The KU Leuven has reserved about 400 of its +/-2000 **non-subsidised university residence rooms** and studio's to house international students in Leuven. For more information about accommodation for

international students in non-subsidised university residence rooms visit the following website:
<https://.admin.kuleuven.be/sab/ex/en/accommodation>

You also may consider renting a room in one of the **private residence halls** with a cooperation agreement with the KU Leuven. 20% of the available rooms are allocated to international students. The rooms are randomly located amongst rooms for Belgian students. Visit the following website to apply:
www.admin.kuleuven.be/sab/ex/en/ca/

The majority of exchange students are referred to the private housing market for permanent accommodation. Please consult www.kotwijs.be the housing database of the KU Leuven Housing Office. This website offers a variety of rentals; until the end of the academic year (until July, August or September), short term-subletting from a student and also short term-renting from a landlord.

If you need assistance in renting a room, please visit the Van Dalecollege at Naamsestraat 80, where the **Housing Service** and other student services are situated.

If no permanent housing has been arranged before departure to Leuven, it is necessary to arrange **guest housing** for about one week. Prices can vary. More info on guest housing is available on:
www.kuleuven.be/english/studentsservices/accommodation/guesthousing/index.html

Once in Leuven and settled in a temporary guestroom, exchange students should go immediately to the Housing Service where they will be given information and guided through the procedure to find permanent housing. **Always bring your LETTER OF ADMISSION to the Housing Service!** Without letter of admission the Housing Officer cannot give the proper housing advice.



Housing Service – Van Dalecollege

Naamsestraat 80

Phone : +32 16 32.44.00 -

Fax : 32 16 32.88.20

E-mail : housingservice@dsv.kuleuven.be

www.kuleuven.be/english/studentsservices/accommodation

www.kotwijs.be

HOW DO I FIND A PLACE TO STAY IN BRUSSELS?

KU Leuven, campus Brussels does not offer on-campus housing. However, the Social Services (Stuvo Plus) can help you with your search for a student room.

Students are referred to the website of **BRIK**, an organisation for students in Brussels, which also manages and coordinates student housing for all Dutch colleges and universities in Brussels, **please check: www.brik.be/international-students**. Brik has an online database which students can use to look for suitable accommodation in the centre of Brussels or in the surrounding area. More detailed information or a list of websites with student accommodation in Brussels, can be requested by sending an e-mail to: housingbrussel@stuvoplus.be.

Students may decide to rent a flat (studio) or student room. More information on the **private housing** market is available in the welcoming package for selected students. For all questions related to housing in Brussels, **please contact housingbrussel@stuvoplus.be** or Ms. Marieke Steurs on +32 2 609 88 16.

In case of late arrival or in **no accommodation upon arrival**, please find a list of hotels, youth hostels and low budget rooms for **temporary housing**.

Youth Hostel "Bruegel" Heilige
Geeststraat 2
1000 Brussels
T: +32 2 511 04 36
F: +32 2 512 07 11
brussel@vjh.be

Youth Hostel "Jacques Brel"
Rue de la Sablonnière 30
1000 Brussels
T: +32 2 218 01 87
F: +32 2 217 20 05
www.laj.be

Youth Hostel "Generation Europe"
Rue de l'Eléphant 4
1080 Brussels
T: +32 2 410 38 58
F: +32 2 410 39 05
brussels.europe@laj.be

Youth Hostel "Sleep Well"
Rue du damier 23
1000 Brussels
T: +32 2 218 50 50
F: +32 2 218 13 13
Info@sleepwell.be

HOW DO I FIND A PLACE TO STAY IN ANTWERP?

There are several areas in Antwerp where students live. The price of a room, flat or bedsit varies according to the neighbourhood and the type of accommodation.

A room has a shared bathroom and kitchen, while a flat or apartment usually has its own separate bathroom and kitchen. A bedsit is smaller than a flat or apartment, but also has its own bathroom and kitchen/kitchenette.

Accommodation in the city centre tends to be expensive, though prices in Antwerp are nowhere as steep as in Brussels or Leuven. Prices drop outside the 'Leien', Antwerp's main boulevards, so don't hesitate to check out some rooms farther away from campus. Public transport runs smoothly and regularly, and a bicycle can be rented for next to nothing.

All institutions located within the city of Antwerp have developed a database for student accommodation, called **Kotweb**, which offers a wide selection of studios and apartments. Kotweb also provides students with useful information concerning rights and obligations, garbage selection and fire insurance. For more information, go to **www.studentkotweb.be**.

Some exchange students visit Antwerp ahead of their stay to look for a room. In that case, **temporary lodgings** can be found in youth hostels such as:

Youth Hostel Op Sinjoorke
E. Sassenlaan 2
2020 Antwerpen
Tel + 32 3 248.19.32
www.jeugdherbergen.be/antwerpen.htm

Youth Hostel Boomerang
Volksstraat 49
2018 Antwerpen
+32 3 238 74 82

Zeemanshuis
www.zeemanshuis.be

3. HOW DO I ARRANGE REGISTRATION WITH THE UNIVERSITY?

HOW DO I REGISTER WITH THE UNIVERSITY AT CAMPUS LEUVEN?

How do I register at the Faculty of Economics and Business?

Upon arrival, first contact the Inbound Mobility Coordinator at your campus, Ms. Lieve Smets, to obtain permission for registration as an Erasmus/exchange-student at KU Leuven. All practical matters and administrative procedures will be taken care of by Ms. Smets. She is your contact person for all Erasmus/exchange related matters.

Upon arrival, you will get:

1. Your letter of acceptance indicating that you are an Erasmus/exchange student at our faculty. You will need this letter for registration at the University Hall - Naamsestraat 22.
2. Your Learning Agreement. You are obliged to fill out this form as it indicates which courses you'll follow in the 1st and in the 2nd semester (if you're staying for the entire academic year).

We need this form in twofold + 2 passport photographs:

- 1 copy remains at the Erasmus office
- 1 copy is for your home-coordinator

Note: You can only attend the courses indicated on your Learning Agreement. You have to take an exam of all courses mentioned on this form, **without any exception**.

It is possible to talk to the ECTS-Coordinators themselves. Prof. Geert Dhaene (Coordinator Economics) and Prof. Chris Lefebvre (Coordinator Business Studies) will receive students during their office hours.

Note: All offices of KU Leuven are closed on Saturday and Sunday.

Ms. Lieve Smets
Naamsestraat 61 - House of Students - Room 01.09
Phone: +32 16 32.66.28
E-mail: Lieve.Smets@kuleuven.be



*Faculty of Economics and Business - Restored historical building
Naamsestraat 69, Leuven*

How do I register with the University's Registrar's Office?

Since Erasmus/exchange students remain enrolled at their home university during their stay abroad, they do not need to register officially as a degree seeking student at the host institution. Nevertheless, it is absolutely essential that, upon arrival, you contact the Registrar's Office (Student Administration Office) at the University Hall to make sure you have an administrative registration so you will have access to all facilities.

After enrolment, the Registrar's Office should provide you with proof of enrolment, one for the Foreigners Office at the Town Hall, and another for the health insurance company. You will also receive your official student card which grants you access to all university facilities such as the faculty libraries and university restaurants. You may also need it when taking exams, so make sure that you always carry it with you. For those interested in sports and in making use of the university's sports facilities, you will be given instructions on how to obtain a sports card.

In order to receive your student card, you need:

EEA students (including Iceland, Norway, Liechtenstein)

1. your identity card or passport
2. a proof of solvency or proof of scholarship
3. the official forms which prove you are affiliated with a health insurance in your home country and which is valid in Belgium (EHIC: European Health Insurance Card)
4. proof that you are registered as a student at your home university
5. a copy of your housing contract (if you already have a permanent address in Leuven).
6. your "letter of admission" (given to you at the faculty)

Non-EEA students

1. your passport with "Authorisation for provisional sojourn" (student visa) if required (for stays longer than 3 months)
2. for those who do not require a student visa: a proof of solvency or proof of scholarship
3. proof that you are registered as a student at your home university
4. a copy of your housing contract (if you already have a permanent address in Leuven)
5. your "letter of admission" (given to you at the faculty)

Registrar's Office - University Hall
Naamsestraat 22
Phone: +32 16 32.44.40
Fax: +32 16 32.37.76
www.kuleuven.be/registration/

*The official enrolment period starts mid-August. You can enrol on workdays from 9.00 a.m. – 5.00 p.m., up until the first Monday of October.
After that date, you can only enrol from 9.00 a.m. – 12.30 p.m.*



HOW DO I REGISTER WITH THE UNIVERSITY AT CAMPUS BRUSSELS?

Upon arrival, first contact the Inbound Mobility Coordinator at your campus, Ms. Rebecca Rampelberg, to obtain permission for registration as an Erasmus/exchange-student at KU Leuven. All practical matters and administrative procedures will be taken care of by Ms. Rampelberg. She is your contact person for all Erasmus/exchange related matters.

Ms. Rebecca Rampelberg
Warmoesberg 26
+32 2 210 16 27
mobility.brussel@kuleuven.be

HOW DO I REGISTER WITH THE UNIVERSITY AT CAMPUS ANTWERP?

Upon arrival, first contact the Inbound Mobility Coordinator at your campus, Ms. Vanessa Geers, to obtain permission for registration as an Erasmus/exchange-student at KU Leuven. All practical matters and administrative procedures will be taken care of by Ms. Geers. She is your contact person for all Erasmus/exchange related matters.

Ms. Vanessa Geers
Korte Nieuwstraat 33
+32 3 201 18 40
Vanessa.Geers@kuleuven.be

4. HOW DO I ARRANGE REGISTRATION WITH THE CIVIL AUTHORITIES?

HOW DO I REGISTER WITH THE CIVIL AUTHORITIES IN LEUVEN?

EEA STUDENTS

EEA-students may **report directly to the City Hall** (Stadskantoor) as soon as they have an address in Leuven at which they actually reside.

You will be asked to show:

- passport or identity card
- certificate of registration at the university
- proof of health insurance coverage
- 3 passport photographs

NON-EEA STUDENTS

Arrival between August 16 and October 9

Non-EEA students have to go to **International Admissions and Mobility for an In-take Interview first**. After your In-take Interview, your Case Administrator at International Admissions and Mobility will make a special file for the City Office and forward it to the City Hall on the same day.

For your In-take Interview, you will need:

- A copy of your passport
- A copy of your letter of admission (and scholarship attestation, if applicable)
- A copy of your visa **type D** (ensure that it is a copy of the **most recent** visa)
- A copy of your student accommodation rental contract (if already available)

ATTENTION: Students who do not yet have a permanent address in Leuven upon registration must submit a copy of their rental contract to the International Admissions and Mobility as soon as possible. Only then will their complete file be forwarded to the Leuven City Hall!

When your file is forwarded you can **report to the City Hall** to obtain **Annex 15**. If your file is **correct**, you will be informed by e-mail that you can go to the reception desk of the City Hall (Stadskantoor) to collect ANNEX 15. If your file is **not correct**, you will be contacted via e-mail to submit the necessary additional information.

The police will come to check if you are actually living at the address you submitted. If you are not at home, the police will put a note in your letterbox. Please make sure that your name is clearly visible on the doorbell and letterbox!

Once the report of the address check of the police has arrived at the City Hall, you will receive an e-mail to report to the Foreigner's Office (in Dutch: Dienst Buitenlanders) at a certain time to be registered in the foreigner's register and to apply for the electronic Identity Card.

You have to bring:

- Your passport
- 3 passport photographs

The activation codes for your electronic residence permit will then be mailed to your address. After receiving the activation codes, you can pick up your electronic residence permit at the City Hall.

You can find more information here: <http://www.kuleuven.be/english/admissions/travelling/city-hall>

Arrival after October 9

Within 8 days of enrolment, you have to register at **the Foreigners' Office** at the City Hall. During the first visit to City Hall, you will receive the **document Annex 15**.

You need to bring along the following documents:

- Your passport with your Long-Stay Visa for Belgium
- Your registration certificate as a student of KU Leuven
- Your proof of solvency
- Your student accommodation rental contract
- 3 passport photographs

After your registration, a police officer will visit you at your accommodation to verify your address. You will then be invited for a **second visit to City Hall** to **apply for your residence permit** (also referred to as the identity card). The activation codes for your electronic residence permit will then be mailed to your address. After receiving the activation codes, you can pick up your electronic residence permit at the City Hall.

This residence permit/identity card is valid for the period of your registration at KU Leuven or until the end date of the scholarship or financial allowance.

About your identity card/residence permit

The electronic card you receive after your registration at the Foreigners' Office at the Town Hall is your identity card. This card also functions as your residence permit in Belgium. This is a very important document and you are required to carry it with you at all times!

All changes of address must be reported within 8 days to the Foreigners' Office at the Town Hall. You are likewise required to inform the Registrar's Office of the University, your Faculty Coordinator, the health insurance company, and other relevant offices of your change of address. If you lose your residence permit, you must report this in person at the Foreigners' Office and make an official statement of loss. Bring along two passport size photographs. After an investigation by the police, you will be given a duplicate identity card.

Please note: At the end of your stay in Belgium and before your actual departure, you should give notice of your departure to the Foreigners' Office and hand in your residence permit.

The Foreigners' Office is located **at the Leuven Town Hall** in an administrative building on the Professor Van Overstraetenplein 1, a big office block next to the train station.

Foreigners' Office - Leuven Town Hall (*Stadskantoor*)

Professor Van Overstraetenplein 1

Phone: +32 16 27.21.94

E-mail: bevolking@leuven.be

Opening hours:

Monday, Tuesday, Wednesday and Friday from 9 a.m. until 4.30 p.m.

Thursday: from 12 a.m. until 8 p.m., closed on Saturday and Sunday



HOW DO I REGISTER WITH THE CIVIL AUTHORITIES IN BRUSSELS?

Students with EEA-nationality need to report to the City Hall of the town where they live as soon as they have a permanent residence, and submit:

- Identity card or passport
- Three (3) recent passport size photographs
- Certificate of enrolment / registration of KU Leuven Registrar's Office
- The official European Health Insurance Card (EHIC) which proves your affiliation with a health insurance company in your home country

Make sure to deregister at the City Hall when you leave Belgium to go back home.

Students with non-EEA nationality must apply for residence permit at the City Hall of the Belgian town where they live after KU Leuven registration and submit:

- Passport
- Three (3) recent passport size photographs
- Certificate of enrolment/registration of KU Leuven Registrar's Office
- A proof of your affiliation with a health insurance company
- A copy of your rental contract

Make sure to deregister at the City Hall when you leave Belgium to go back home.

Bear in mind that the Brussels region is subdivided into 19 municipalities:

- Anderlecht (postal code 1070)
- Brussels city (postal codes 1000, 1020, 1040, 1050, 1120 and 1130)
- Elsene/Ixelles (postal code 1050)
- Etterbeek (postal code 1040)
- Evere (postal code 1140)
- Ganshoren (postal code 1083)
- Jette (postal code 1090)
- Koekelberg (postal code 1081)
- Oudergem/Auderghem (postal code 1160)
- Schaarbeek/Schaerbeek (postal code 1030)
- Sint-Agatha-Berchem/Berchem-Sainte-Agathe (postal code 1082)
- Sint-Gillis/Saint-Gilles (postal code 1060)
- Sint-Jans-Molenbeek/Molenbeek-Saint-Jean (postal code 1080)
- Sint-Joost-ten-Node/Saint-Josse-ten-Noode (postal code 1210)
- Sint-Lambrechts-Woluwe/Woluwe-Saint-Lambert (postal code 1200)
- Sint-Pieters-Woluwe/Woluwe-Saint-Pierre (postal code 1150)
- Ukkel/Uccle (postal code 1180)
- Vorst/Forest (postal code 1190)
- Watermaal-Bosvoorde/Watermael-Boitsfort (postal code 1170)

HOW DO I REGISTER WITH THE CIVIL AUTHORITIES IN ANTWERP?

GATE15 is a branch of the non-profit association Antwerpen Studentenstad. It is not merely a physical location but also a group of enthusiastic people who will serve as your guide to student life in Antwerp in every possible way.

Student's Office - GATE15
Kleine Kauwenberg 15, 2000 Antwerpen
Phone +32 3 292 31 70
E-mail: info@gate15.be

*Opening hours: Monday, Tuesday, Wednesday,
Thursday and Friday from 9 a.m. till 5 p.m.,
closed on Saturday and Sunday*



6. HOW DO I GET ORIENTATED?

We strongly recommend attending the **Orientation Days**. In the weeks before the opening of the academic year (September 2016) and in the week before the start of the second semester (February 2017), an orientation programme is offered to all new international students at KU Leuven. In addition to practical information on how to find your way round the university and round the campus of your choice, the orientation week offers lectures on Flanders, Belgium and Europe, programme specific instructions and social events which provide an opportunity to meet fellow students. Participation in the Orientation Days is free, except for trips, meals and drinks.

The orientation days in September are scheduled from September 20 to 23 in Leuven and from September 19 to 23 in Antwerp and Brussels. Participating students will be notified in due time.

As a new international student at KU Leuven, you will be faced with a multitude of changes, decisions and adjustments. To help you find your way around the university, your city and campus, you can request a **personal buddy**, a KU Leuven student (a Flemish student or another international student) who will answer all your practical questions. Most of the buddies will also introduce you to Belgian habits and customs, and some even to their own family.

Buddy system Leuven:
www.kuleuven.be/orientationdays/buddy

Buddy programme Antwerp:
https://kullocthomasmore.eu.qualtrics.com/jfe/form/SV_bqLXBA2AsXBhQrO

Buddy programme Brussels:
<http://www.esnkulbrussels.org/buddy-system>



Welcome days International Students



HOW DO I PICK MY COURSES?

1. WHAT IS ECTS?

ECTS stands for “European Community Course Credit Transfer System”. ECTS is a decentralised system based on the principle of mutual trust and confidence between the participating institutions. ECTS-rules concerning information (on courses available), agreement (between the home and host institution), and the use of credit points (to indicate student workload), are intended to reinforce this mutual trust. Each ECTS department will describe the courses it offers, not only in terms of content, but also adding credits to each course.

2. THE ALLOCATION OF CREDIT POINTS TO COURSES

ECTS is a credit system based on **student workload**. The student workload involves **lectures, practical work and self-tuition**. It includes all work needed to prepare for an examination.

The basic allocation of academic credits in ECTS is **60 credits per year of study or 30 credits per semester**. 60 credits equals a total study load of 1500-1800 hours (including but not restricted to contact hours). Credits are awarded only when the course has been completed and all required examinations have been successfully taken.

When you participate as a student in ECTS you will receive full credit for all academic work successfully carried out at any of the ECTS partner institutions, and you will be able to transfer these academic credits from one participating institution to the other as long as there is a prior agreement between the institutions involved and your learning agreement is approved by both sending and receiving institution. When you return and have successfully completed the study programme previously agreed between your home and host institution, credit transfer - which may involve conversion from ECTS to your local credit units - will take place and you will continue the course at your home institution without any loss of time or credit. If, on the other hand, you decide to stay at the host institution and to take your degree there, you may have to adapt your study course due to the legal, institutional and departmental rules in your host country and institution.



3. COMPLETING YOUR LEARNING AGREEMENT

The KU Leuven Faculty of Economics and Business offers demanding and high level quality education, with permanent evaluation. Be sure to check the necessary prerequisites before enrolling for courses you wish to take. This will avoid disappointment later during the semester and at the exams.

If you are only staying for one semester, make sure you select courses taught in that semester. Legally speaking the faculty has the right to organise a course in another semester than originally planned (e.g. a course planned for the 1st semester, which will be organised in the 2nd). Although the faculty has the authority to make last minute alterations, it rarely happens.

WHEN DO I START PLANNING MY LEARNING AGREEMENT?

Please take enough time before you leave your home country to check your learning agreement with your home institution and with KU Leuven. It is necessary to complete the information on 'the student', 'the Sending Institution' and 'the Receiving Institution'. The three parties have to agree on this section before the mobility. The Learning Agreement has to include all the educational components to be carried out at the Receiving Institution (KU Leuven) as well as the group of educational components that will be replaced in your degree by your home Institution upon successful completion of the study programme abroad. All parties must sign the Learning Agreement before the start of the mobility.

In Leuven, you will be asked upon arrival to complete a KU Leuven FEB learning agreement which you can send to your home institution for final approval.



ACADEMIC CALENDAR

1. ACADEMIC CALENDAR 2016-2017

The Academic Year consists of 2 semesters and each semester in turn consists of 13 weeks of lectures. The first semester starts the last week of September and finishes at the end of December, with a two week break for the Christmas and New Year Holidays. The second semester starts the second week of February and finishes at the end of May, including a two week Easter break.

There are two examination sessions: the first session is held in January, the second session in June. Re-examination sessions for failed students are held in August - September.

FIRST SEMESTER

Tuesday 20 September - Friday 23 September 2016	Orientation Week International Students Campus Leuven
Monday 19 September - Friday 23 September 2016	Orientation Week International Students Campus Brussels and Campus Antwerp
Monday 26 September 2016	Opening ceremony academic year Leuven Start of classes first semester Antwerp
Tuesday 27 September 2016	Start of classes first semester Leuven
Saturday 24 December 2016	End of classes in the first semester
Monday 26 December 2016 - Sunday 8 January 2017	Christmas and New Year Holidays
Monday 9 January 2017 - Thursday 12 January 2017	Exam preparation. No classes
Friday 13 January 2017 - Saturday 4 February 2017	First semester exams
Monday 6 February 2017 - Sunday 12 February 2017	Mid-year break. No classes

SECOND SEMESTER

Wednesday 8 February 2017 - Friday 10 February 2017	Orientation Days for International Students
Monday 13 February 2017	Start of classes in the second semester
Monday 03 April 2017 – Sunday 16 April 2017	Easter Holidays
Saturday 27 May 2017	End of classes in the second semester
Monday 28 May 2017 – Thursday 8 June 2017	Exam preparation. No classes
Friday 9 June 2017 - Saturday 1 July 2017	Second semester exams
Thursday 17 August 2017 – Friday 9 September 2017	Re-examination-session for failed students

ASSESSMENT AND GRADING

1. ASSESSMENT

There are three examination periods in each academic year. The first examination period is organised at the end of the first semester, with exams on the courses completed in that semester. The second period takes place at the end of the second semester, with exams on the courses completed in that semester. In the third examination period students can take a second examination attempt. Examinations on courses of more than one semester are taken at the end of the second semester, but sometimes there is a partial examination after the first semester.

It is also possible there will be a form of continuous assessment for a complete course or course module. If this is the case, the modalities will be clearly communicated to you in advance.

You can find the type of assessment of your courses in the ECTS description in the online course catalogue of your programme.

2. EXAM SCHEDULE AND EXAM SYSTEM

The exams for autumn term courses are scheduled in January. Exams for the second term courses are organised in June.

Exams can either be written or oral. Written exams usually take two to three hours, and the questions need to be answered in essay-style or contain exercises to be solved. Oral exams last from 10 to 25 minutes per person; students are allowed a preparation period of minimum 15 minutes after receiving the exam questions.

Students must follow the exam schedule organised by the Faculty of Economics and Business. They are not allowed to make private arrangements with the instructor. **No holiday arrangements should be made before a student's exam schedule is complete and final.** During exams, Erasmus/exchange students will be treated in the same way as their Belgian colleagues.

By the end of the first semester (or by the end of the academic year - for students who are staying for the complete Academic Year -) the following documents will be forwarded to your home university:

- copy of your Learning Agreement;
- an academic record (mentioning your marks for the courses) and a transcript of this record

Exchange students receive their marks on the courses at the end of the first semester and at the end of the second semester. All official documents will be forwarded to your home coordinator.



Campus Brussels

3. THE KU LEUVEN GRADING SCALE AND SYSTEM

Institutional grading

At KU Leuven a scale from 0 to 20 is used for grading, 10 being the passing grade and 20 the maximum or best possible grade.

ECTS Grading Table

As an ECTS label holder and in order to allow students and their home institutions to better interpret KU Leuven grades, KU Leuven provides ECTS grading tables, based on all grades awarding credit of the latest three academic years. Each year the university (centrally) publishes a table for the university as a whole as well as one for each faculty individually. The table was most recently updated in 2014, based on university-wide and faculty-wide data from 2011-2012, 2012-2013 and 2013-2014.

Grading Table 2014, Faculty of Economics and Business

Grade	Total number awarded in the reference group	Percentage of the total number
10	17889	14%
11	16542	13%
12	18771	15%
13	18745	15%
14	18067	14%
15	13848	11%
16	10214	8%
17	5973	5%
18	3315	3%
19	1477	1%
20	438	0%
Total	125279	100%

Updates are published on: www.kuleuven.be/education/ects/positioning/faculties/feb.html.

In addition to publishing the grade distribution tables, KU Leuven maintains the old ECTS-grading scale as well, as it allows students to position themselves within the more limited reference group of students awarded credit for the same course (over three exam periods in one year time).

Grades are assigned among students with a passing grade as follows:

- A best 10%
- B next 25%
- C next 30%
- D next 25%
- E next 10%

The ECTS-grade corresponding to a student's results (per course) can be accessed by students via Kuloket only after the third exam period. The transfer to grades at your home institution is at the discretion of your home institution.

In general, FEB's institutional grade relates to ECTS grades as follows:

ECTS grade	F	E/D	D	D/C	C	C/B	B	B/A	A	A	A	A
%		14	13	15	15	14	11	8	5	3	1	0
FEB grade		10	11	12	13	14	15	16	17	18	19	20



Town Hall – Great Market Square of Leuven

WHAT FACILITIES ARE AVAILABLE?

1. ON CAMPUS FACILITIES

INTERNATIONAL OFFICE

FEB's international Office is represented on all three campuses: there is an Inbound Mobility Coordinator available in Antwerp, Brussels and Leuven,

Campus Leuven: Lieve Smets is at your disposal for any questions you might have. Students can communicate with her directly during office hours or via e-mail: lieve.smets@kuleuven.be

Campus Brussels: Rebecca Rampelberg is at your disposal for any questions you might have. Students can communicate with her directly during office hours or via e-mail: rebecca.rampelberg@kuleuven.be.

Campus Antwerp: Vanessa Geers is at your disposal for any questions you might have. Students can communicate with her directly during office hours or via e-mail: vanessa.geers@kuleuven.be

All important information concerning courses, changes to timetables, exam schedule, etc. will be advertised via an electronic valvas system, the Toledo platform. Toledo is the instrument for internet based communication among students and between students and teacher(s).

COMPUTING FACILITIES

There are computing facilities available at every campus of the faculty of Economics and Business. **All KU Leuven campuses are equipped with Wireless Access.** You can use the Wi-Fi for free by using your student number and password to log in (as KU Leuven students, or via Eduroam; locally additional log-ins may be required).



LIBRARY - FACULTY OF ECONOMICS AND BUSINESS

Access to the faculty's library is free to everybody. To borrow books you need your student card, you need to present it along with the desired publications at the registration desk up until 15 minutes before closing time. The library also has photocopiers. Copy cards are for sale at the reception desk. The library has several study areas, quiet zones and meeting rooms available for reservation.

Leuven

Library - Faculty of Economics and Business

Naamsestraat 69

Opening hours: Mon – Thu from 9 a.m. to 10 p.m., Fri from 9 a.m. to 5 p.m.

<http://bib.kuleuven.be/ebib/english/ebib/index>

Antwerp

Korte Nieuwstraat 33

studeccar@kuleuven.be

Opening hours:

Mon from 8 a.m. to 8 p.m., Tue-Thu from 8 a.m. to 6 p.m., Fri from 8 a.m. to 5 p.m.

<https://bib.kuleuven.be/carolus>

Brussels

Warmoesberg 26

T'Serclaesgebouw blok C

Bib-Bru@odisee.be

Opening hours: Mon – Thu from 9 a.m. to 6 p.m., Fri from 9 a.m. to 5 p.m.

<http://bib.odisee.be>



Library - Faculty of Economics and Business Antwerp

2. STUDENT SERVICES

SOCIAL SERVICE FOR FOREIGN STUDENTS

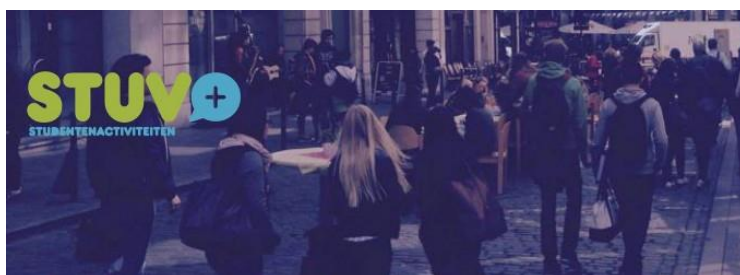
In Leuven and Antwerp the Social Service will answer any questions about practical matters you may have, including health insurance, third-party liability insurance and legislation. You can also obtain assistance from the service in case of unexpected financial problems.

Van Dalecollege
Naamsestraat 80
Phone: +32 16 32.44.36
Opening hours: from 2 p.m. to 5 p.m.
www.kuleuven.be/socialservices

On Campus Brussels STUVO + takes care of the Student Services. You can consult them for:

- Social, financial and psychological aid
- Facilities for students with disabilities, top sportsmen and working students
- Information on housing, mobility, jobs, sports, culture ...

STUVO+
brussel@stuvoplus.be
Building 'T Serclaes on the 1st floor



MEDICAL SERVICE

In Leuven, there is a doctor (general practitioner) at your disposal for all kinds of medical problems. Consultation is only available by appointment. The Medical Centre's practitioners have experience of health issues in different countries, and speak both English and French. In case you badly need a doctor and you are unable to leave your room, you can request a house call (requests preferably between 9 a.m. and 10 a.m.). There is also a psychiatrist at the students' disposal. A night and weekend emergency service is available at the walk in clinic at Wachtpost Groot-Leuven, Justus Lipsiusstraat 36, 3000 Leuven, which is open every Saturday, Sunday and Holiday, 24h/day.

Van Dalecollege
Naamsestraat 80
Phone: +32 16 32.44.20
Opening hours: from 8.30 a.m. to 6.00 p.m.
www.kuleuven.be/english/studentservices/health/

Campus Brussels does not employ its own doctors. Information on Medical services is available through Stuvo+ (see above).

In Antwerp you can ask advice to Hilde Stoop, Joke Van Herck and Myriam Cramm.

Korte Nieuwstraat 18
2018 Antwerpen
Phone: +32 3 231 77 33

LEGAL ADVICE

If you need information about leases, civil rights, the criminal code or other legislative matters (e.g. what to do in case of an accident), you can contact this service regardless of the campus you are at.

Van Dalecollege
Naamsestraat 80
Phone: +32 16 32.44.28
Opening hours: from 2 p.m. to 5 p.m. or by appointment

STUDY ADVICE SERVICE

The Study Advice Service provides advice and support for both national and international students on study-related matters. They help students improve their academic skills (time-management, exam preparation, etc.), but also help in case of study problems (e.g. failure, lack of concentration, anxiety, how to develop or change a study method).

Campus Leuven: Van Dalecollege
Naamsestraat 80
Phone: +32 16 32.43.14
Opening hours: by appointment only
www.kuleuven.be/studyadvice/

Campus Brussels: StuvoPlus
Warmoesberg 26
<http://stuvoplus.be/studentenbegeleiding>
Opening hours: by appointment only
www.kuleuven.be/studyadvice/

Campus Antwerp: Ingrid Van Melkebeke
Korte Nieuwstraat 33
Phone: +32 3 201 18 34
Opening hours: by appointment only
E-mail: Ingrid.vanmelkebeke@kuleuven.be

JOB SERVICE

Students from any campus interested in taking a part-time job can obtain information from the student employment service about finding a job and about labour legislation.

Van Dalecollege
Naamsestraat 80
Phone: +32 16 32.44.34
Opening hours: from 2 p.m. to 5 p.m. or by appointment
www.kuleuven.be/english/studentservices/studentemployment

3. OTHER UNIVERSITY SERVICES

UNIVERSITY RESTAURANTS

FEB's campuses are located in the city centre, close to bars and restaurants. Nevertheless, the KU Leuven has several university restaurants at its disposal; they serve meals at reduced prices for students (between €2.50 and €5.50). If you feel hungry in-between classes, there are vending machines for sodas and snacks and free water at the water fountains.



University restaurant – Campus Antwerp



University restaurant – Campus Brussels

UNIVERSITY SPORTS CENTRE

All campuses offer sport activities for their students. In Leuven, the KU Leuven also offers students the opportunity to use its Sports Centre, where you can take part in all sorts of sporting activities both in- and outdoors, provided you have a sports card. You can obtain your sports card from the information desk of the Sports Centre or from the Registrar's Office upon registration.

Sports Centre KU Leuven
Building De Nayer
Tervuursevest 101
3001 Heverlee (Leuven)
Phone: +32 16 32.91.30
www.kuleuven.be/sport/english

UNIVERSITY PARISH

In Leuven, the university has its own parish, which is open to all members of the university.

University Parish
Tiensestraat 124
Phone: 32 16 32.55.85 or 32 16 32.55.86
www.kuleuven.be/up/english

4. LANGUAGE COURSES

Within the regular undergraduate programme, all courses are taught in Dutch. As a result, fluency in Dutch is a prerequisite to attend courses and to complete any undergraduate study successfully. Linguistic preparation will be financially supported by the Erasmus programme. Ask your contact person in your home university for more details.

LANGUAGE COURSES IN LEUVEN

Language courses in Leuven can either be taken at the “Instituut voor Levende Talen” (ILT; Language Institute) or at the “Centrum voor Levende Talen” (CLT; Language Centre).

The ILT offers an **intensive full-time summer course** (80 hours) in Dutch language and culture. The course is open to undergraduates and graduates from all areas of study who wish to improve their knowledge and communicative skills in Dutch and who wish to receive an introduction to the culture of the Low Countries. The course is intended for students on different levels, from beginners, to intermediate and advanced.

The ILT also organises ‘Dutch as a Foreign Language’ courses, namely **introductory Dutch language courses**, which are **only available to Erasmus students**. These courses take place in both the first and the second semester of the academic year. This course is **free** to holders of an Erasmus student card.

Detailed information on both types of courses described above is available on:

www.ilt.kuleuven.be/english/cursus/andere_zomercursus.php
www.ilt.kuleuven.be/english/cursus/andere_ned_vr_erasmus.php

The CLT organises classes in 18 different languages (e.g. English, French, German, Italian, Spanish, Chinese, etc.). Since all courses take a full academic year, only exchange students who are staying in Leuven for a corresponding period of time can be admitted. Each year the CLT organises also intensive French, English, German, and Spanish summer courses.

For more information on the courses mentioned above, please contact:

Instituut voor Levende Talen (ILT)

Dekenstraat 6
3000 Leuven
Phone: +32 16 32.56.60
info@ilt.kuleuven.be

Centrum voor Levende Talen (CLT)

Dekenstraat 4
3000 Leuven
Phone: +32 16 32.56.61
secl@clt.kuleuven.be

LANGUAGE COURSES IN BRUSSELS

The courses organised by the Leuven Language Institute (information see above) are also open to students from the Brussels campus under the same conditions.

In addition, the University Language Centre of the KU Leuven Campus Brussel offers Dutch courses on an academic level (level 1 to 5). Those course are taught during the day and students can choose between an intensive and a non-intensive programme. Details are available on:

www.arts.kuleuven.be/talencentrum.

In addition the faculty offers Dutch language courses in semester 1 (Dutch I) and semester 2 (Dutch II), which are open to exchange students and are free of charge.

LANGUAGE COURSES IN ANTWERP

The Campus of Applied Language Studies in Antwerp organises a Crash Course Dutch which will be taught during the three weeks preceding the academic year. This course is only open to Erasmus students and corresponds with 60 hours in classroom and 15 hours of practice conversation/language laboratory. Students are requested to enroll online. Students receive an official certificate with reference to the levels used by the Nederlandse Taalunie. Students who are positively assessed obtain 3 ECTS credits. Expected learning outcomes are A1 (breakthrough) and A2 (waystage) of the Common European Framework of Reference for Languages. A follow-up course throughout the first semester might be organised if enough participants sign up.

5. CULTURAL ACTIVITIES

ACTIVITIES BY THE STUDENT ORGANISATIONS



The Big Splash - world record water balloon fight organised by student union Ekonomika

Each faculty has its own student organisation or union, called 'kring' (circle) which organises cultural activities (e.g. debates, drama, movies, political meetings), sporting activities (competitions, happenings,...) and parties. Apart from this, its concern is democratisation of the educational system, so the 'kring' discusses important social matters, such as enrolment fees, scholarships, examinations, accommodation, etc.

The student organisation of the Faculty of Economics and Business in Leuven is called '**Ekonomika**' and they are one of the biggest in Leuven. Ekonomika has its own pub (Dulci), its own sandwich bar (EkoBar) and its own textbook service for students. They organise a heap of activities, which include lots of activities for international students. These activities are announced on their Facebook page: Ekonomika International.

Ekonomika
www.facebook.com/Ekonomika.International

AFC Leuven, short for **Academics For Companies**, is a junior enterprise based in Leuven with a mission to develop business skills and to foster entrepreneurship amongst students. AFC's activities aim to close the gap between an academic education and the professional career of a student by bringing these students in contact with interesting companies and as well by supporting them to develop useful but unattended skills necessary in the work field.

Academics for Companies
www.afcleuven.be

Academics for Development is a FEB Junior Enterprise in Leuven that enables students to have social impact in developing countries and apply their acquired skills and knowledge in a purposeful and durable way.

Academics for Development
www.academicsfordevelopment.be

Leuven Community for Innovation-driven Entrepreneurship is a platform aiming to stimulate entrepreneurship and start-up activity among students and researchers, via a student incubator, open source hardware, legal advice, etc.

LCIE
www.lcie.be

‘Pangaea’ is an organisation in Leuven which takes the socio-cultural integration of KU Leuven’s foreign and Flemish students to its heart. It’s a place where foreign and Belgian students can meet in a relaxed atmosphere. Pangaea has several facilities at its disposal: a spacious lounge with a coffee bar and a large assortment of foreign newspapers, a polyvalent room with table tennis equipment, a television room with DVD and satellite, a kitchen and a terrace for relaxation on sunny days.

‘Pangaea’ organises a variety of activities such as concerts, lectures, workshops and trips. Dutch, English, French, German and Spanish can be practised in conversation groups. The different halls can be rented for meetings, cultural activities, gatherings and/or for private use.

Pangaea
Vesaliusstraat 34
Phone: +32 16 32.33.96

In Brussels the **Business Student Society** (BSS) encourages proactive business-oriented students to network, interact and develop themselves through the Society’s events and partnerships.

Business Student Society
<http://www.bssbrussels.com/>

The student organisation of the Faculty of Economics and Business in Antwerp is called **‘Absoc’**. The activities of Absoc focus on three domains; Absoc Professional, Absoc Education and Absoc Leisure.

Absoc
<http://www.absoc.be/>

ESN – ERASMUS STUDENT NETWORKS

ESN – Erasmus Networks are active on each of the campuses. In Antwerp and Brussels they manage the buddy programmes. In addition they organise social events and integration activities.

TOURISM LEUVEN

The city of Leuven is located in the centre of Belgium. Given the small size of the country, the city is an ideal base for sight-seeing. Leuven is a real university town with a charming student atmosphere and a large choice of facilities (shops, coffee bars, countless pubs, excellent restaurants,...) within walking distance. In addition, it is the beer town of Belgium offering students many opportunities to taste the remarkable set of world famous Belgian beers. The Leuven restaurants are famous, each visitor is willing to certify that Belgian cuisine ranks among the best in the world and the atmosphere at the Old Market promises to be unique.



The numerous monuments and ancient corners of Leuven make it a sightseer's paradise. Full day excursions can lead you to most of the popular towns and regions in Belgium (e.g. Antwerpen, Brugge, Brussel, Gent, Oostende and the region of the Ardennen). Just contact the tourist information centre in Leuven, located right next to the old Town Hall. They will provide packages which contain all the information you need.

Tourist Office Leuven
Naamsestraat 1
Phone: +32 16 20 30 20
Email: toerisme@leuven.be
www.leuven.be/en/tourism/

TOURISM BRUSSELS

Visit Brussels is the city's tourist office with contact points spread across the capital (one being on Grand Place, very close to FEB's campus).

<https://visit.brussels/en>



TOURISM ANTWERP

Antwerp is a trending city where you can visit different places and attend daily activities. The city's origins can be traced back to the 3rd century. However, Antwerp's ascent as a prominent centre began in the 13th century. The medieval Steen castle, the Gothic cathedral and the unique Renaissance town hall are the centrepieces of the Old Town. They are set against a background of narrow streets and passages bordered by small medieval houses and by elegant baroque and rococo mansions which wealthy merchants built in the 17th and 18th centuries.

Antwerp is more than splendid baroque. Very recently the Antwerp fashion scene has drawn close attention from world-famous couturiers. Antwerp is the undisputable leader in the diamond trade and has retained a world-wide reputation as a centre for cutting diamonds. The second pillar on which Antwerp's prosperity rests is its port, one of the largest in the world and the second largest in Europe after the port of Rotterdam.



Great Market Antwerp

PRACTICAL INFORMATION

PUBLIC HOLIDAYS

On the following days, university offices will be closed and all classes cancelled:

1 January	New Year's Day ('Nieuwjaar')
2 February*	Candlemas Day (Patron Saint's Day of KU Leuven; 'Onze-Lieve-Vrouw Lichtmis' – only campus Leuven)
Easter Monday	'Paasmaandag'
1 May	Labour Day ('Feest van de Arbeid')
Ascension Day	6 th Thursday after Easter ('Onze-Heer-Hemelvaart')
White Monday	8 th Monday after Easter ('Pinkstermaandag')
11 July*	Feast of the Flemish Community ('Feest van de Nederlandstalige Gemeenschap')
21 July	Belgian Independence Day ('Nationale Feestdag')
15 August	Assumption Day ('Onze-Lieve-Vrouw Hemelvaart')
1 st Monday of September*	Leuven Fair ('Leuven Kermis' – only campus Leuven)
1 November	All Saints' Day ('Allerheiligen')
2 November*	All Souls' Day ('Allerzielen')
11 November	Armistice Day ('Wapenstilstand')
25 December	Christmas Day ('Kerstmis')
26 December*	Boxing Day ('Tweede Kerstdag')

(*) With the exception of those marked with an asterisk, all holidays mentioned above are Belgian national holidays during which all shops, private and government offices are closed. Campuses may operate additional closing days.

COST OF LIVING: ESTIMATING THE BUDGET

It is very important that you assess the financial means necessary for living and studying in Belgium. Exact estimates of study and living expenses are difficult to give because of the ever-rising cost of living and individual differences in life style.

Leuven

The overall living expenses for a single student for one academic year (ten months) in Leuven are estimated at € 7000- € 8000. The average monthly rent for a standard student room is about € 350.

Housing (including rent, heating, water, electricity)	€ 350 - € 380
Books (depending on the courses you take)	€ 50 - € 125
Food	€ 200 - € 300

Brussels

Before travelling to Belgium, a budget must be foreseen for the following possible costs while still in your home country: visa/passport application fees, transportation costs, ticket reservation costs, accommodations, costs for ticket(s), shipping costs for extra baggage and medical costs. If the partner or the family will come along to Belgium, the extra costs need to be calculated as well.

The amount you should provide upon arrival includes transportation costs to your campus, temporary accommodation (€ 20/night for a 1 person guestroom, € 50/night for a 2 person guestroom), communication costs with family at home country and the registration at the City Hall (administrative costs, ID pictures, ...).

Arrival	€ 150
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The installation costs are normally spent once a year. The estimated rent indicated below is the rent for housing in the private sector

Housing (including rent, heating, water, electricity)	€ 350
Bicycle rent and guarantee	€ 10/month or €38/year
Health insurance	around € 110
Third-party liability insurance	€ 13

Yearly study costs: the registration fee can vary depending on the academic programme or course of study. The costs for study materials as well as for academic activities can vary depending on the programme.

Registration	Tuition fee
Study materials	€ 500
Academic activities	€ 350

The monthly costs include the expenses for housing (monthly rent + monthly costs) and the monthly living costs. The following items are covered by the monthly living costs: food, clothes, medical costs, purchase of household implements, language courses, relaxation/free time, transportation costs.

Monthly living costs (rent + living costs)	€ 750
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Antwerp

Studying in Antwerp does not cost foreign students more than it does Belgian ones. Single students should be able to live in Antwerp on a monthly budget (excluding travel, tuition fees and clothing) of minimum € 500,-. This amount can be divided as follows:

Accommodation	€ 200
Meals	€ 140
Public transport, leisure	€ 100
Course material etc.	€ 60



Campus Carolus Antwerp

CLIMATE

From the end of March till October, Belgians live on a summer time schedule (GMT+2). The average day time high temperature in July in the Leuven area is 21.6 degrees Celsius, the average low is 13.1 degrees Celsius. Due to the proximity of the North Sea, there is always a slight probability of rain in Belgium (average 74mm in July), so it might be wise to complement lightweight clothing with an umbrella. However, when the weather is nice and sunny, the atmosphere in the cities is hard to beat.

From October till March we live on a winter time schedule. It often rains in autumn. Winter in Belgium generally means fog and frost. It does snow in winter, but don't count on a white Christmas. During winter, temperatures fluctuate between -5 and +10 degrees Celsius.

ELECTRICITY

Electricity is supplied at a current of AC220 volts. Sockets take round pin plugs.



The Grand Béguinage of Leuven

CHAPTER II



*Faculty of Economics and Business,
Campus Antwerp, Leuven and Brussels*

COURSES OFFERED TO ERASMUS/EXCHANGE STUDENTS

1. COURSE DESCRIPTIONS

2. GENERAL INFORMATION

3. COURSES FOR UNDERGRADUATE STUDENTS

4. COURSES FOR GRADUATE STUDENTS

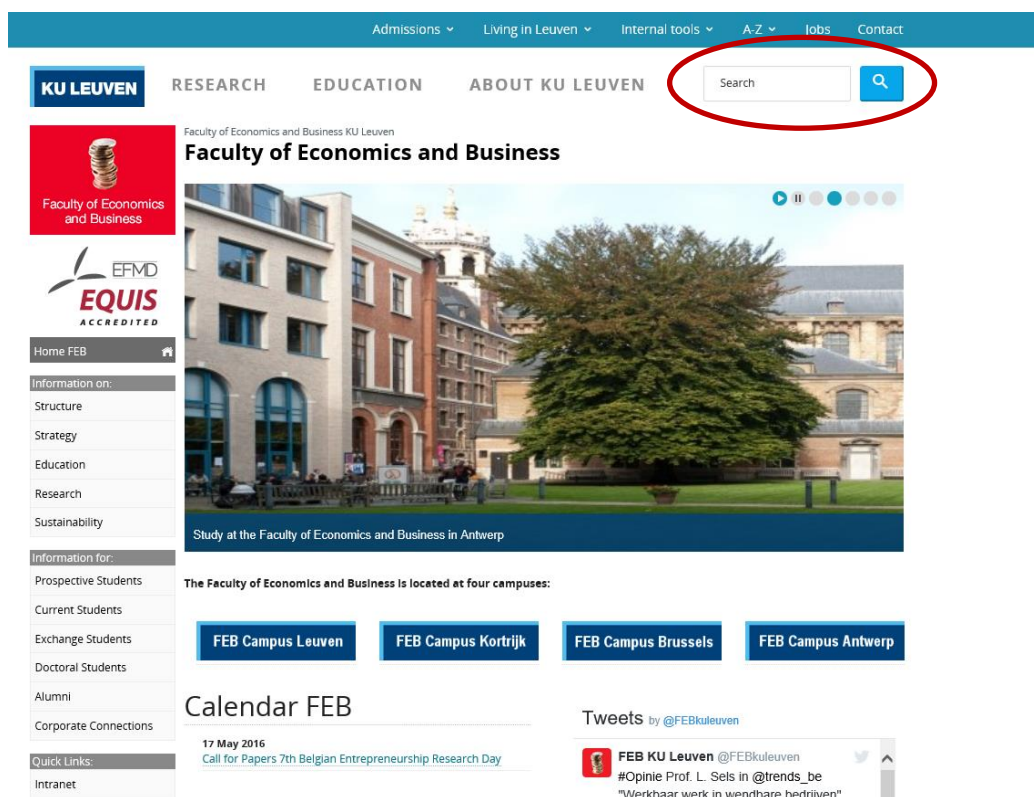
5. COURSES IN DUTCH

COURSE DESCRIPTIONS

HOW DO I LOOK UP THE DESCRIPTIONS OF THE COURSES I INTEND TO TAKE?

There are two simple ways to look up the course descriptions for each of the courses via the faculty's website. Both start from the English language homepage of the Faculty of Economics and Business on www.feb.kuleuven.be/eng/

You can type in the code of the course in the search engine in the top right corner of the homepage, which should provide you with a web link to the course you need details on.

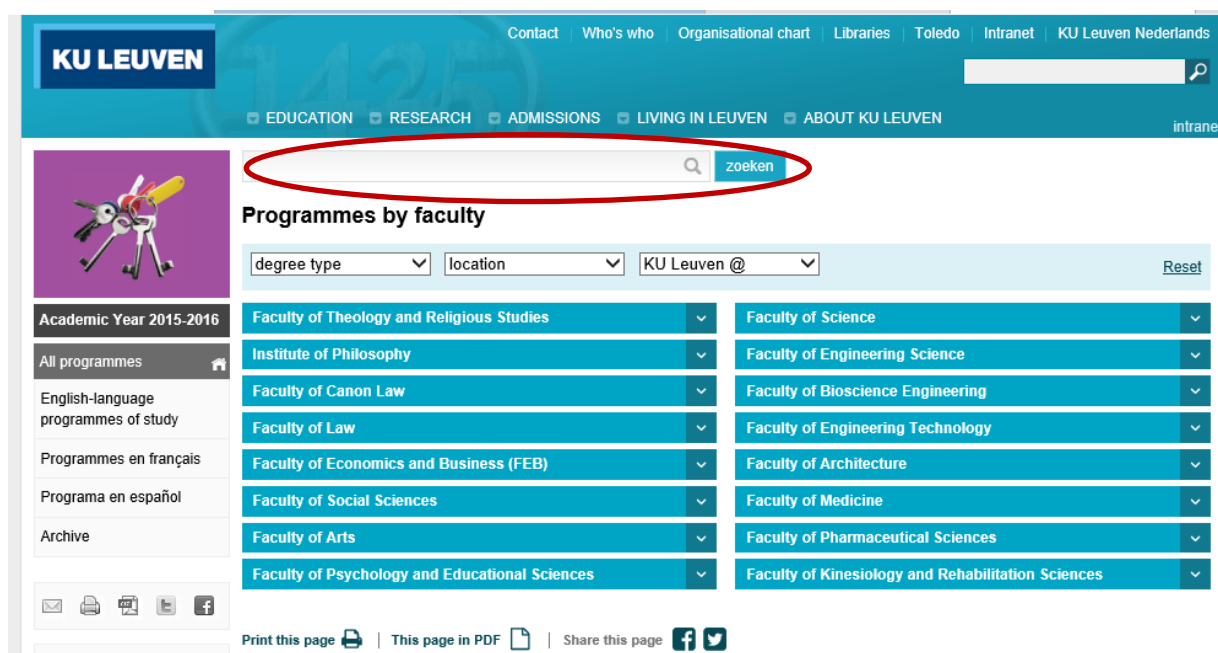
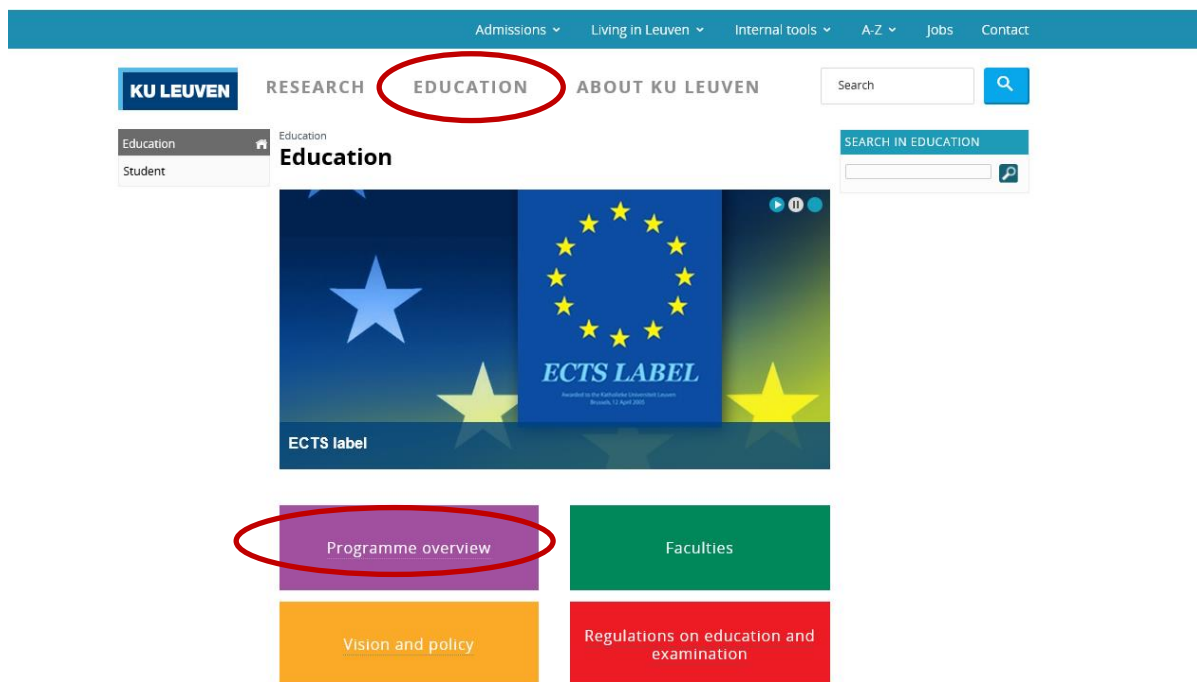


Or you can follow these steps:

- Click on 'EDUCATION' on the top of FEB's homepage
- Select 'Programme Overview'
- Type in the name or the code of the course and press 'zoeken' (search)
- Click on the result (a web link to the course you need details on)

PLEASE NOTE:

- Some course descriptions will only be available from **mid July 2016** onwards.
- Each professor has the right to update his/her course description just until the start of the academic year.
- While choosing your courses, make sure to take into account the campus (Leuven, Antwerp or Brussels) they are taught at. You can only pick courses from the **same campus**.



GENERAL INFORMATION

Exchange students from partners who have a faculty wide agreement can choose the campus they want to study at. Some partnerships are specific to only one or two campuses. When in doubt, contact your coordinator at home. Students are not allowed to mix courses from different campuses.

CAMPUS LEUVEN

Please note that FEB courses in fields such as economics and finance tend to be very analytical. The pace of teaching is brisk. Thus, Bachelor students should be well versed in mathematics/statistics, and be comfortable with generalisations that complement examples and applications. For Master courses in which a major is mentioned as a requirement, the recommendation is that one should have taken several courses in that field.

Please make sure you meet these general prerequisites, plus any additional requirements listed in the course description.

Also note that proficiency in English is required. Be aware that your level of English must be **advanced** (level B2). You must be able to understand, speak, read and write both general and academic English fluently.

CAMPUS BRUSSELS

Courses at Campus Brussels - in particular those that are part of the Business Administration programmes - have a more **hands-on approach, with slightly less focus on quantitative skills and slightly more on management skills.** Regardless, also in Brussels, Master courses in which a major is mentioned as a requirement, the recommendation is that one should have taken several courses in that field. Always make sure that you meet these general prerequisites, plus any additional requirements listed in the course descriptions.

Also note that proficiency in English is required. Be aware that your level of English must be **advanced** (level B2). You must be able to understand, speak, read and write both general and academic English fluently.

CAMPUS ANTWERP

It is important to be aware that courses at Campus Antwerp, as compared to those at Campus Leuven, have a more hands-on approach, **with slightly less focus on quantitative skills and slightly more on management skills.** Regardless, also in Antwerp, Master courses in which a major is mentioned as a requirement, the recommendation is that one should have taken several courses in that field. Always make sure that you meet these general prerequisites, plus any additional requirements listed in the course descriptions.

Also note that proficiency in English is required. Be aware that your level of English must be **advanced** (level B2). You must be able to understand, speak, read and write both general and academic English fluently.

COURSES FOR UNDERGRADUATE STUDENTS

CAMPUS LEUVEN

All undergraduate students can select courses from the following lists:

1. Courses in FEB programmes on the Leuven campus

Semester 1 (Autumn)

Course number	Course title	Subject Area	ECTS
DOR42A	Brand Management	Marketing	6
DOI68A	Business Analysis	Informatics	6
DOH27A	Business Information Systems	Informatics	6
DOT27A	Capital Investment Policy	Accounting, Finance and Insurance	6
DOR13A	Consumer Behaviour	Marketing	6
DOE32A	Development Economics	Economics and Economic Analysis	6
DOE28A	Econometrics	Economics and Economic Analysis	6
DOM09A	Economic Aspects of European Integration	Economics and Economic Analysis	6
DOR22A	Economics of Global Innovation	Entrepreneurship, strategy and innovation	6
DOO46N	Entrepreneurial Finance	Entrepreneurship, strategy and innovation	3
DOR87A	Financial Statement Analysis and Security Valuation	Accounting, Finance and Insurance	6
DOT31A	Industrial Organisation: Theory and Applications	Entrepreneurship, strategy and innovation	6
DOH36A	Innovation Management and Strategy	Entrepreneurship, strategy and innovation	6
DOM19B	International Business Strategy	Entrepreneurship, Strategy and Innovation	6
DOO45A	Organising for Entrepreneurship	Entrepreneurship, Strategy and Innovation	3
DOT33A	Organizational Behaviour	Personnel and Organisation	6
DOR26A	Performance Management	Personnel and Organisation	6
W0EN7A	Philosophy of Technology	Auxiliary sciences	4
DOR23A	Political Business Strategy	Entrepreneurship, Strategy and Innovation	6
DOI62A	Principles of Database Management	Informatics	6
DOR17A	Supply Chain Management	Production and Logistics	6
DOO40A	The Foundations of Entrepreneurship	Entrepreneurship, Strategy and Innovation	6

Semester 2 (Spring)

Course number	Course title	Subject Area	ECTS
DOI71A	Architecture and Modelling of Management Information Systems	Informatics	6
DOR43A	Competitive Analysis and Strategy	Entrepreneurship, Strategy and Innovation	6
S0B91A	Development Cooperation	Auxiliary sciences	4
DOI69A	ICT Service Management	Informatics	6
DOM23B	International Management	Entrepreneurship, Strategy and Innovation	6
DOO44A	Intrapreneurship	Entrepreneurship, Strategy and Innovation	3
DOR78A	Introduction to Management and Strategy	Entrepreneurship, Strategy and Innovation	4
DOE35A	Labour Economics	Economics and Economic Analysis	6
DOM57B	Managerial Aspects of European Integration	Entrepreneurship, Strategy and Innovation	6

D0M24B	Organizing in an International Context	Personnel and Organisation	6
W0EP8B	Political Philosophy and the Ethics of Globalisation	Auxiliary sciences	4
D0O51A	Social Marketing	Marketing	6
D0O43A	Strategic IP Management	Entrepreneurship, Strategy and Innovation	3
D0R04A	Strategic Management	Entrepreneurship, Strategy and Innovation	6
D0T32A	The Economics of Innovation and Intellectual Property	Entrepreneurship, Strategy and Innovation	6
D0M46B	Welfare, Inequality and Poverty	Economics and Economic Analysis	6

Undergraduate students who are spending the entire academic year in Leuven can also choose the following year course:

Course number	Course title	Subject Area	ECTS
D0O37A	Entrepreneurship and New Business Development	Entrepreneurship, Strategy and Innovation	6

2. Core courses from the PECS-programme (Study Abroad Programme in European Culture and Society)

Semester 1 (Autumn)

Course number	Subject Area	ECTS
S0GA2A	Institutions and Policy of the European Union	6
F0VK2A	The Low Countries at the Crossroads of European History	6
F0VL7A	Literature, Religion and Art in Europe: An Interdisciplinary Approach	6
F0VL6A	International Relations and European Integration since World War II	6

Semester 2 (Spring)

Course number	Subject Area	ECTS
F0GA1A	Flemish Art and European Culture	6
F0GA3A	International Relations and European Integration since World War II	6
F0GA4A	The Low Countries at the Crossroads of European History	6
F0GA0A	Highlights in European Literature	6
F0XX1A	Intercultural Interaction: Concepts, Approaches, Practices	6

3. In addition, undergraduate students with a good command of the Dutch language can also choose any Dutch-taught FEB Bachelor courses on the Leuven campus:
www.feb.kuleuven.be/leuven/toekomstigestudenten/opleidingen

Undergraduate students who have already acquired at least 180 ECTS worth of credits are also allowed to choose all Master courses taught in English mentioned below.

Undergraduate students who acquired at least 120 ECTS worth of credits and fewer than 180 ECTS are only allowed to choose the courses **printed in red** mentioned below (courses for graduate students).

CAMPUS BRUSSELS

All undergraduate students can select courses from the following lists:

1. English-taught Bachelor courses in FEB programmes on campus Brussels:

Semester 1 (Autumn)

Course number	Course title	Subject Area	ECTS
HBA01C	Financial Accounting A	Accounting and Finance	3
HBA03C	Management	Entrepreneurship, Strategy and Innovation	6
HBA05C	Research Methods 1	Quantitative Methods	3
HBA06C	Mathematics for Business Economists 1-A	Quantitative Methods	3
HBA07C	Managerial Economics A	Economics and Economic Analysis	3
HBA52A	Philosophy	Auxiliary sciences	3
HBA59A	Psychology	Auxiliary sciences	3
HBA09C	Financial Statement Analysis	Accounting and Finance	3
HBA10C	Strategic Management	Entrepreneurship, Strategy and Innovation	3
HBA11C	Personnel and Organization	Personnel and Organization	6
HBA14C	Research Methods 2	Quantitative Methods	3
HBA69A	Statistics for Business Economists 2	Quantitative Methods	3
HBA32A	German 2		3
HBA33C	French 2 (advanced)		3
HBA32C	French 2		3
HBA12A	Dutch 2		3
HBA66A	Spanish 2		3
HBA64A	Social law	Auxiliary sciences	3
HBA83B	International economics	Economics and Economic Analysis	3
HBA84B	European policy	Auxiliary sciences	3
HBA18A	English III	Auxiliary sciences	3
HBA70A	Statistics for business economists III	Quantitative Methods	4
HBA55A	Principles of management accounting	Accounting and Finance	4
HBA07A	Corporate finance	Accounting and Finance	5
HBH14A	Databases	Informatics	3
HBA44A	Logistics management	Production and Logistics	3

Semester 2 (Spring)

Course number	Course title	Subject Area	ECTS
HBA01C	Financial Accounting B	Accounting and Finance	3
HBA02C	Financial Institutions and Markets	Accounting and Finance	6
HBA68A	Statistics for Business Economists 1	Quantitative Methods	3
HBA06C	Mathematics for Business Economists 1-B	Quantitative Methods	3
HBA07C	Managerial Economics B	Economics and Economic Analysis	3
HBA08C	Introduction to Law	Auxiliary sciences	6

HBA31A	German 1		3
HBA31C	French 1 (advanced)		3
HBA30C	French 1		3
HBA11A	Dutch 1		3
HBA65A	Spanish 1		3
HBA12C	Marketing	Marketing	6
HBA15C	Mathematics for Business Economists 2	Quantitative Methods	3
HBA16C	Macro-economics and Economic Policy	Economics and Economic Analysis	6
HBA15A	Economic Sociology	Auxiliary sciences	3
HBA14A	Economic History	Auxiliary sciences	3
HBA08A	Corporate Law and Accounting	Auxiliary sciences	3
HBA38A	International research in economics and business (BA)	(Quantitative) methods	3
HBA28A	French intensive III		6
HBA13A	Dutch III		3
HBA26A	French III		3
HBA33A	German III		3
HBA67A	Spanish III		3
HBA61A	Research project economics and management	(Quantitative) Methods	4
HBA53A	Principles of human resource management	Entrepreneurship, Strategy and Innovation	3
HBA85B	General management & corporate strategy	Entrepreneurship, Strategy and Innovation	4
HBH06A	Application development	Informatics	3
HBH34A	ICT infrastructure	Informatics	3
HBH60A	Project management (HW/BA)	Entrepreneurship, Strategy and Innovation	3
HBA62A	Sales management	Entrepreneurship, Strategy and Innovation	3
HBA46A	Management accounting II	Accounting and Finance	3
HBH40A	Introduction to international and European law	Auxiliary sciences	3
HBH32A	History of European Integration	Auxiliary sciences	3
HBA42A	Introduction to international relations	Entrepreneurship, Strategy and Innovation	3
HBA39A	International socio-economic analysis	Economics and Economic Analysis	3
HBA61A	Research project in Economics & Management	Research & methods	4

Undergraduate students who are spending the entire academic year in Brussels can also choose the following year courses:

Course number	Course title	Subject Area	ECTS
HBA04C	Management Project 1	Entrepreneurship, Strategy and Innovation	6
HBA13C	Management Project 2	Entrepreneurship, Strategy and Innovation	6
HBA09A/ HBA47A	Business project: management game / Business project: international study visit	Entrepreneurship, Strategy and Innovation	3
HBA03A/ HBA05A/ HBA04A	Business projects: IBeO / Business projects: business plan / Business projects: company project	Entrepreneurship, Strategy and Innovation	3

2. In addition, undergraduate students with a good command of the Dutch language can also choose courses offered by the Faculty of Arts on the Brussels campus. Please check the prerequisites very carefully, as these courses target language students.

Semester 1 (Autumn)

Course number	Course title	ECTS	Language
HFT60A	Dutch I	6	D
HFT57A	Summer course English	3	E
HBT09A	3rd foreign language: English I	3	E
HFT04A	English Linguistics IA	3	E
HBT82c	Proficiency in English I A	3	E
HBT26A	English: Language & Culture I	3	E
HFT62A	English II	3	E
HBT49d	Proficiency in English II A	3	E
HBT27A	English: Language & Culture II	3	E
HBT34A	English Linguistics III	3	E
HBT31A	Proficiency in English III	3	E
HBT09D	English: Language & Culture III: American History	3	E
HFT06A	English: Translation of Financial and Economic Texts (BL)	6	E/F-G-I-P-R
HFT08A	English: Translation of Scientific and Technical Texts (BL)	6	E/F-G-I-P-R
HFT09A	English Professional Communication A	3	E
HFT15A	Phonétique française	3	F
HBT11A	3rd foreign language: French I	3	F
HFT11A	French Linguistics IA	3	F
HBT85c	Proficiency in French I A	3	F
HBT46A	French Linguistics II	6	F
HBT51d	Proficiency in French II A	3	F
HBT47A	French Linguistics III	3	F
HBT12D	French: Language & Culture III: French Literature	3	F
HFT21A	Français: traduction de textes scientifiques et techniques (BL)	6	F/E-G-I-P-R
HFT13A	French Professional Communication A	3	F
HBT88c	Proficiency in German I A	3	G
HBT17A	German: Language & Culture I	3	G
HBT53d	Proficiency in German II A	3	G
HBT18A	German: Language & Culture II	3	G
HBT25A	German Linguistics III	3	G
HBT22A	Proficiency in German III	3	G
HBT15D	German: Language & Culture III: German History	3	G
HFT22A	Deutsch: Übersetzung juristischer Texte (BL)	6	G/E
HFT24A	Deutsch: Übersetzung wissenschaftlicher und technischer Texte (BL)	6	G/E-S

HFT25A	German Professional Communication A	3	G
HBT94c	Proficiency in Italian I A	3	I
HBT57d	Proficiency in Italian II A	3	I
HBT57A	Italian: Language & Culture II	3	I
HBT61A	Proficiency in Italian III	3	I
HBT21D	Italian: Language & Culture III: Italian Literature	3	I
HFT45A	Italian Professional Communication A	3	I
HBT32b	Proficiency in Polish IA	3	P
TBD	Proficiency in Polish IIA	3	P
HBT83A	Russian Linguistics III	3	R
HBT77A	Russian: Language & Culture III	3	R
HFT49A	Russian Professional Communication A	3	R
HBT91c	Proficiency in Spanish I A	3	S
HFT27A	Spanish Linguistics IIA	3	S
HBT55d	Proficiency in Spanish II A	3	S
HBT85A	Spanish: Language & Culture II	3	S
HBT92A	Spanish Linguistics III	3	S
HBT18D	Spanish: Language & Culture III: History of Latin America	3	S
HBT19D	Spanish: Language & Culture III: Spanish Literature	3	S
HFT29A	Terminología (teoría) (BL)	6	S
HFT33A	Trad.(textos económicos y financieros) inglés-español (BL)	6	E/S
HFT34A	Trad.(textos económicos y financieros) español-inglés (BL)	6	S/E
HFT35A	Trad.(textos económicos y financieros) francés-español (BL)	6	F/S
HFT36A	Trad.(textos económicos y financieros) español-francés (BL)	6	S/F
HFT37A	Trad.(textos literarios y ensayísticos) inglés-español (BL)	6	E/S
HFT38A	Trad.(textos literarios y ensayísticos) francés-español(BL)	6	F/S
HBT03D	3rd foreign language: Chinese for beginners I	3	E
HFT52A	Introduction to Subtitling (translation into your mother tongue: E/F/S)	3	E/F/S
HMC17A	Multilingualism	6	E
HFT51A	MultiTerm (BL)	3	E
HMC25A	Philosophy of Language	3	E
HFT53A	Topics in Translation Studies	3	E

Semester 2 (Spring)

Course number	Course title	ECTS	Language
HFT61A	Dutch II	6	D
HBT10A	3rd foreign language: English II	3	E
HFT05A	English Linguistics IB	3	E
HBT83c	Proficiency in English I B	3	E
HFT01A	Translation I English (BL)	3	E/F-G-I-P-S
HBT33A	English Linguistics II	6	E
HBT50d	Proficiency in English II B	3	E

HFT02A	Translation II English (BL)	3	E/F-G-I-P-S
HBT10D	English: Language & Culture III: American Literature	3	E
HBU15A	English Literature III	6	E
HBT10U	Scottish Literature III	6	E
HFT03A	Translation III English (BL)	3	E/F-G-I-P-R-S
HFT59A	Business English	3	E
HFT07A	English: Translation of Literary and Essayistic Texts (BL)	6	E/F-G-I-P-R
HFT10A	English Professional Communication B	3	E
HBT12A	3rd foreign language: French II	3	F
HFT12A	French Linguistics IB	3	F
HBT86c	Proficiency in French I B	3	F
HBT39A	French: Language & Culture I	3	F
HFT16A	Traduction I Français (BL)	3	F/E-G-I-P-S
HBT52d	Proficiency in French II B	3	F
HFT17A	Traduction II Français (BL)	3	F/E-G-I-P-S
HBT44A	Proficiency in French III	3	F
HBT13D	French: Language & Culture III: Literature and Culture in the Francophone World	3	F
HFT18A	Traduction III Français (BL)	3	F
HFT19A	Français: traduction de textes financiers et économiques (BL)	6	F/E-G-I-P-R
HFT20A	Français: traduction de textes culturels (BL)	6	F/E-G-I-P-R
HMC02A	3rd foreign language: French III	3	F
HFT14A	French Professional Communication B	3	F
HBT89c	Proficiency in German I B	3	G
HBT54d	Proficiency in German II B	3	G
HBT16D	German: Language & Culture III: German Literature since 1770	3	G
HFT23A	Deutsch: Übersetzung essayistischer Texte (BL)	6	G/E-S
HFT26A	German Professional Communication B	3	G
HBT95c	Proficiency in Italian I B	3	I
HBT58d	Proficiency in Italian II B	3	I
HBT64A	Italian Linguistics III	3	I
HBT22D	Italian: Language & Culture III: Cultural History of Italy	3	I
HFT46A	Italian Professional Communication B	3	I
HBT32c	Proficiency in Polish IB	3	P
TBD	Proficiency in Polish IIB	3	P
HFT50A	Russian Professional Communication B	3	R
HBT92c	Proficiency in Spanish I B	3	S
HFT28A	Spanish Linguistics IIB	3	S
HBT56d	Proficiency in Spanish II B	3	S
HBT89A	Proficiency in Spanish III	3	S
HFT39A	Trad.(textos científicos y técnicos) inglés-español (BL)	6	E/S

HFT40A	Trad.(textos científicos y técnicos) español-inglés (BL)	6	S/E
HFT41A	Trad.(textos científicos y técnicos) francés-español (BL)	6	F/S
HFT42A	Trad.(textos científicos y técnicos) español-francés (BL)	6	S/F
HBT04D	3rd foreign language: Chinese for beginners II	3	E
HBT05A	Cross Cultural Competences (includes a study visit to London, in the month of February; if you intend to take this course, it is imperative you inform us before the end of September)	3	E

3. Any Dutch-taught FEB Bachelor courses on the Brussels campus:
www.feb.kuleuven.be/leuven/toekomstigestudenten/opleidingen

Undergraduate students who have already acquired at least 180 ECTS worth of credits are also allowed to choose master courses taught in English (see below, courses for graduate students).

CAMPUS ANTWERP

All undergraduate students can select courses from the following lists:

1. English-taught Bachelor courses in FEB programmes on campus Antwerp:

Semester 1 (Autumn)

Course number	Course title	Subject Area	ECTS
Y00528	European Politics and Policy	Economics and Economic Analysis	6
Y02740	Multiculturalism in Organizations	International Business, Strategy and Entrepreneurship	3
Y02730	Cross-Cultural Negotiations	International Business, Strategy and Entrepreneurship	3
Y02720	European Policy and Decision-Making	Economics and Economic Analysis	3
Y02750	European Law and Social Policy	Personnel and Organisation	3
Y03250	International Corporate Strategy	International Business, Strategy and Entrepreneurship	3
Y00584	International Political Economy	Economics and Economic Analysis	6
Y03260	International Management	International Business, Strategy and Entrepreneurship	3
Y03270	English for Business		4
Y00400	Management Accounting	Accounting and Finance	5
Y00632	English III		3

Semester 2 (Spring)

Course number	Course title	Subject area	ECTS
Y03180	Strategic Management	International Business, Strategy and Entrepreneurship	4

2. In addition, undergraduate students with a good command of the Dutch language can also choose any Dutch-taught FEB Bachelor courses on the Antwerp campus:
www.feb.kuleuven.be/leuven/toekomstigestudenten/opleidingen

Undergraduate students who have already acquired at least 180 ECTS worth of credits are also allowed to choose master courses taught in English (see below, courses for graduate students).

COURSES FOR GRADUATE STUDENTS

CAMPUS LEUVEN

All graduate students can select courses from the following list:

Semester 1 (Autumn)

Course number	Course title	Subject Area	ECTS
D0N83A	Accounting for Managers	Accounting, Finance and Insurance	4
D0N57A	Actuarial and Financial Models	Accounting, Finance and Insurance	6
D0M61B	Advanced Econometrics	Quantitative Methods	6
D0C07A	Advanced Macroeconomics I	Economics and Economic Analysis	6
D0C08A	Advanced Microeconomics I	Economics and Economic Analysis	6
D0N55A	Advanced Non-life Insurance Mathematics	Accounting, Finance and Insurance	6
D0C12A	Advanced Public Economics	Economics and Economic Analysis	6
D0M63B	Advanced Time Series Analysis	Quantitative Methods	6
D0O55A	Applications of Operations Research and Statistics	Quantitative Methods	6
D0M59B	Applied Game Theory and Economics of Information	Quantitative Methods	6
D0S99A	Applied Optimization	Quantitative Methods	6
D0R80A	Behavioral Economics	Marketing	6
D0R42A	Brand Management	Marketing	6
D0I68A	Business Analysis	Informatics	6
D0H27A	Business Information Systems	Informatics	6
H02B2A	Cognitive Science	Informatics	4
D0R13A	Consumer Behaviour	Marketing	6
D0O52A	Credit and Banking	Accounting, Finance and Insurance	6
D0E32A	Development Economics	Economics and Economic Analysis	6
D0C16C	Dynamic Methods	Economics and Economic Analysis	6
D0C09A	Econometric Methods and Models	Economics and Economic Analysis	6
D0E28A	Econometrics	Economics and Economic Analysis	6
D0M09A	Economic Aspects of European Integration	Economics and Economic Analysis	6
D0R22A	Economics of Global Innovation	Entrepreneurship, Strategy and Innovation	6
D0O46A	Entrepreneurial Finance	Entrepreneurship, Strategy and Innovation	3
D0M36A	Environmental and Transportation Economics	Economics and Economic Analysis	3
C06B5A	European Financial Regulation	Auxiliary sciences	4
C06B9A	European Insurance Law	Auxiliary sciences	4
D0R87A	Financial Statement Analysis and Security Valuation	Accounting, Finance and Insurance	6
D0R57B	Foundations of Risk Measurement	Accounting, Finance and Insurance	6
G0Q20A	Fundamentals of Financial Mathematics	Accounting, Finance and Insurance	6
D0S09A	Global Value Chains	Quantitative Methods	6
D0R36A	Global, B2B & Service Marketing	Marketing	6

T46HCI	Human-Computer Interaction	Informatics	4
D0S10A	Incentives and Behavior	Personnel and Organisation	6
D0T31A	Industrial Organisation: Theory and Applications	Entrepreneurship, Strategy and Innovation	6
D0H36A	Innovation Management and Strategy	Entrepreneurship, Strategy and Innovation	6
S0E06A	Interdisciplinary Perspectives on Development and Cultures	Auxiliary sciences	4
D0R50A	International Accounting	Accounting, Finance and Insurance	6
D0O53A	International Business Finance	Accounting, Finance and Insurance	6
C08B3A	International Business Law	Auxiliary sciences	6
D0M19B	International Business Strategy	Entrepreneurship, Strategy and Innovation	6
C05B2A	International Taxation	Auxiliary sciences	6
D0R33A	Loss Models	Accounting, Finance and Insurance	6
D0C15A	Macro-finance	Accounting, Finance and Insurance	6
D0R14A	Market response models	Marketing	6
D0R16A	Marketing strategy modelling	Marketing	6
D0M62C	Multivariate Statistics	Quantitative Methods	6
H02B1A	Natural Language Processing	Informatics	4
D0S11A	Network Industries and the Digital Economy	Entrepreneurship, Strategy and Innovation	6
D0S92A	Operations Strategy in Manufacturing and Services	Production and Logistics	6
D0O45A	Organising for Entrepreneurship	Entrepreneurship, Strategy and Innovation	3
D0T33A	Organizational Behaviour	Entrepreneurship, Strategy and Innovation	6
D0R26A	Performance Management	Personnel and Organisation	6
D0R23A	Political Business Strategy	Entrepreneurship, Strategy and Innovation	6
D0I62A	Principles of Database Management	Informatics	6
P0S38A	Professional Training and Development in Profit and Non-Prof	Auxiliary sciences	5
D0R18A	Project and Production Scheduling	Production and Logistics	6
D0N35A	Reporting for Banks	Accounting, Finance and Insurance	3
D0N36A	Reporting for Insurance Companies	Accounting, Finance and Insurance	3
D0M32B	Security Pricing and Portfolio Selection	Accounting, Finance and Insurance	6
D0R19A	Simulation Theory and Applications	Informatics	6
D0R58B	Solvency of Financial Institutions	Accounting, Finance and Insurance	6
G0Q24A	Statistics for Finance and Insurance	Accounting, Finance and Insurance	6
G0P65C	Stochastic Models	Accounting, Finance and Insurance	6
D0R05A	Strategic Financial Management	Accounting and Finance	6
D0R17A	Supply Chain Management	Production and Logistics	6
D0M29B	The Economics of Financial Intermediation	Accounting and Finance	6
D0O40A	The Foundations of Entrepreneurship	Entrepreneurship, Strategy and Innovation	6
C08B4A	The Law of the World Trade Organization	Auxiliary sciences	4
D0C14A	Trading and Exchanges	Economics and Economic Analysis	6
D0M44B	Welfare Economics	Economics and Economic Analysis	6

Semester 2 (Spring)

Course number	Course title	Subject Area	ECTS
D0S91A	Advanced Applied Econometrics	Economics and Economic Analysis	6
D0M43B	Advanced Development Economics	Economics and Economic Analysis	6
D0C23A	Advanced Health Economics	Economics and Economic Analysis	6
D0M47B	Advanced Industrial Economics	Economics and Economic Analysis	6
D0M42B	Advanced International trade Theory	Economics and Economic Analysis	6
D0N56A	Advanced Life Insurance Mathematics	Accounting, Finance and Insurance	6
D0M14A	Advanced Macroeconomics II	Economics and Economic Analysis	6
D0M13A	Advanced Microeconomics II	Economics and Economic Analysis	6
D0I71A	Architecture and modelling of management information systems	Informatics	6
D0M75B	Asset Prices: Basic Models and Tests	Accounting, Finance and Insurance	6
D0O54A	Business Finance	Accounting, Finance and Insurance	6
D0R43A	Competitive Analysis and Strategy	Entrepreneurship, Strategy and Innovation	6
H02A5A	Computer Vision	Informatics	4
G0R04A	Data Visualisation	Informatics	6
C01C0C	Economic Analysis of Law	Auxiliary sciences	4
D0S13A	Economics of New Technologies	Economics and Economic Analysis	6
O0D18A	Education Economics	Economics and Economic Analysis	6
D0O56A	Energy Technology & Energy Economy	Entrepreneurship, Strategy and Innovation	6
C07G2A	European Banking and Investment Services Law	Auxiliary sciences	4
C06B7A	European Competition Law	Auxiliary sciences	4
C05B3A	European Taxation	Auxiliary sciences	6
G0Q22A	Financial Engineering	Accounting, Finance and Insurance	6
D0S02A	Financial Products	Accounting, Finance and Insurance	6
D0I69A	ICT Service Management	Informatics	6
D0N76A	International Auditing Standards	Accounting, Finance and Insurance	3
D0M23B	International Management	Entrepreneurship, Strategy and Innovation	6
H04I0A	Internet Infrastructure	Informatics	5
D0O44A	Intrapreneurship	Entrepreneurship, Strategy and Innovation	3
D0N77A	Introduction to Auditing and International Auditing Standard	Accounting, Finance and Insurance	6
D0R78A	Introduction to Management and Strategy	Entrepreneurship, Strategy and Innovation	4
D0I74A	Knowledge Management and Business Intelligence	Informatics	6
H02C3A	Knowledge Representation	Informatics	4
D0E35A	Labour Economics	Economics and Economic Analysis	6
D0O58A	Management Control and Cost Management	Accounting, Finance and Insurance	6
D0M57B	Managerial Aspects of European Integration	Entrepreneurship, Strategy and Innovation	6
H02H4A	Multi-Agent Systems	Informatics	4
D0M90B	Optimization: Special Topics	Quantitative Methods	6
D0M24B	Organizing in an International Context	Personnel and Organisation	6
H04X2A	Project Management	Informatics	3
D0R51A	Risk Management and Control	Accounting and Finance	6
D0R09A	Risk Management in Financial Institutions	Accounting and Finance	6
H04G4A	Security of Network and Computer	Informatics	4

	Infrastructure		
D0051A	Social Marketing	Marketing	6
D0N23B	Statistical Modelling	Quantitative Methods	6
D0O43A	Strategic IP Management	Entrepreneurship, Strategy and Innovation	3
D0R04A	Strategic Management	Entrepreneurship, Strategy and Innovation	6
G0B65B	Structural Equations	Quantitative Methods	6
C0OJ1A	Substantive Law of the European Union	Auxiliary sciences	6
H02C8A	Text based Information Retrieval	Informatics	4
D0T32A	The Economics of Innovation and Intellectual Property	Entrepreneurship, Strategy and Innovation	6
D0M40B	The Empirics of Financial Markets	Accounting and Finance	6
P0T98A	Topics in Educational Technology	Auxiliary sciences	6
D0M46B	Welfare, Inequality and Poverty	Economics and Economic Analysis	6

Graduate students who are spending the entire academic year in Leuven can also choose the following year courses:

Course number	Course title	Subject Area	ECTS
D0O37A	Entrepreneurship and New Business Development	Entrepreneurship, Strategy and Innovation	6

CAMPUS BRUSSELS

All graduate students can select courses from the following list:

Semester 1 (Autumn)

Course number	Course title	Subject Area	ECTS
HMA13A	Economics and ethics	Economics and Economic Analysis	3
	Economics and International Business (cluster - only possible to choose 1 course)		
HMA55A	Advanced micro-economics	Economics and Economic Analysis	3
HMH25A	Culture and economies	Economics and Economic Analysis	3
HMH29A	Economics of innovation (HW)	Entrepreneurship, Strategy and Innovation	3
HMH30A	Economics of social security and social insurance	Economics and Economic Analysis	3
HMH32A	Environmental economics	Economics and Economic Analysis	3
HMH72A	Public economics	Economics and Economic Analysis	3
HMA33A	Quantitative methods	Quantitative Methods	3
HMH17A	Business intelligence methods	Informatics	3
HMH79A	Systems development & -economics	Informatics	6
HMH47A	ICT strategy & architecture	Informatics	6
HMA40A	Tax and corporate policy	Accounting and Finance	3
HMA06A	Business process and operations	Entrepreneurship, Strategy and Innovation	3
HMA18A	Entrepreneurship and Family Business	Entrepreneurship, Strategy and Innovation	6
HMA25A	International management	Entrepreneurship, Strategy and Innovation	3
HMA26A	Current topics in international marketing	Marketing	3
HMA28A	International trade policy	Entrepreneurship, Strategy and Innovation	3

HMA27A	International monetary policy	Entrepreneurship, Strategy and Innovation	3
HMA04A	Applied European policy	Entrepreneurship, Strategy and Innovation	5
HMB29A	Managerial Accounting	Accounting and Finance	5
HMB30A	International corporate finance	Accounting and Finance	5
HME29A	International Business and Strategy (MIBEM)	Entrepreneurship, Strategy and Innovation	5
HME07A	Project Management (MIBEM)	Entrepreneurship, Strategy and Innovation	3
HMH34A	Financial risk management	Accounting and Finance	3
HMH05E	Aspects of portfolio Management	Entrepreneurship, Strategy and Innovation	4
HBM46A	Engineering Risk Management and Safety	Auxiliary sciences	3
HMN11A	Corporate Social Responsibility	Personnel and Organisation	4
HMI01A	Business Analysis	Entrepreneurship, Strategy and Innovation	6
HMI02A	Applications of Operations Research & statistics	Quantitative Methods	6
HMI09A	Statistical modelling & business forecasting	Quantitative Methods	6
HMI10A	Decision Theory & Simulation	Quantitative Methods	6
HMI12A	Innovation Management	Entrepreneurship, Strategy and Innovation	6
HMI23A	Financial Engineering	Accounting and Finance	3
HMI22A	Financial risk Management	Accounting and Finance	3
HMN11A	Corporate Social Responsibility	Personnel and Organisation	4
HMI18A	European Institutions and Decision Making	Entrepreneurship, Strategy and Innovation	6
HMI26A	Environmental Economics	Economics and Economic Analysis	4
HMI27A	Applied European Policy	Entrepreneurship, Strategy and Innovation	6

Semester 2 (Spring)

Course number	Course title	Subject Area	ECTS
	Business Science (cluster - only possible to choose 1 course)		
HMA56A	Advanced corporate finance	Accounting and Finance	3
HMH23A	Corporate social responsibility	Personnel and Organisation	3
HMH26A	Decision making	Entrepreneurship, Strategy and Innovation	3
HMA57A	Economic law: capita selecta	Auxiliary sciences	3
HMH27A	Design of a business information system (project)	Informatics	6
HMH46A	ICT governance and operational management	Informatics	6
HMH33A	ERP & business process modelling	Accounting and Finance	3
HMA17A	Stakeholders and governance	Entrepreneurship, Strategy and Innovation	3
HMA37A	Strategic management: execution and control	Entrepreneurship, Strategy and Innovation	3
HMA36A	Strategic Decisions and Organizational Change	Personnel and Organisation	6
HMA07A	Capita selecta of international and European Law	Auxiliary sciences	5
HMA23A	International business and strategy	Entrepreneurship, Strategy and Innovation	5
HMA24A	Exchange risk management	Accounting and Finance	3
HMA35A	Socio-economic geography	Auxiliary sciences	3
HME26A	International Economics	Economics and Economic Analysis	5
HME27E	Corporate social responsibility	Entrepreneurship, Strategy and Innovation	3
HME23A	Recent advances in European business	Entrepreneurship, Strategy and Innovation	3
HME24A	Managerial Accounting	Accounting and Finance	5
HME25A	International corporate finance	Accounting and Finance	5

HME28A	Strategic International HRM	Personnel and Organisation	5
HME30A	International marketing	Marketing	5
HMB03A	Business Game	Entrepreneurship, Strategy and Innovation	3
HMH04A	Advanced Consumer behavior	Marketing	3
HBM09A	Cognitive Ergonomics	Auxiliary sciences	3
HBM39A	Safety Psychology	Auxiliary sciences	3
HMM48A	Advanced Environmental Economics and Management	Economics and Economic Analysis	6
HMN34A	Sustainable Development	Auxiliary sciences	4
HMM04A	Sustainable Management	Entrepreneurship, Strategy and Innovation	4
HMI03A	Energy Technology & Energy economy	Entrepreneurship, Strategy and Innovation	6
HMI06A	Management control & cost management	Accounting and Finance	6
HMI08A	Data Mining	Quantitative Methods	6
HMI11A	Quantitative Policy Research	Quantitative Methods	6
HMI14A	Recent Developments in Science & Technology	Entrepreneurship, Strategy and Innovation	6
HMI15A	High-Tech Start-ups	Entrepreneurship, Strategy and Innovation	6
HMI13A	open innovation	Entrepreneurship, Strategy and Innovation	6
HMI21A	Investments	Accounting and Finance	6
HMI24A	Mathematical finance	Accounting and Finance	6
HMI25A	International finance	Accounting and Finance	6
HMI16A	Sustainable Management	Entrepreneurship, Strategy and Innovation	6
HMM48A	Advanced Environmental Economics and Management	Economics and Economic Analysis	6
HMN34A	Sustainable Development	Auxiliary sciences	4
HMI19A	Lobbying and Regulatory Affairs Management	Entrepreneurship, Strategy and Innovation	6
HBN07A	Doing Business in Europe	Entrepreneurship, Strategy and Innovation	3
HMA35A	Socio-economic Geography	Auxiliary sciences	3

Graduate students who are spending the entire academic year in Brussels can also choose the following year courses:

Course number	Course title	Subject Area	ECTS
HMI15A	Emerging Technologies and Venture Development	Entrepreneurship, Strategy and Innovation	4
HMI15A	Testimonials	Entrepreneurship, Strategy and Innovation	2

NOTE: the language courses mentioned under 'Courses for undergraduate students' are also open for graduate students.

CAMPUS ANTWERP

All graduate students can select courses from the following list:

Semester 1 (Autumn)

Course number	Course title	Subject Area	ECTS
Y00952	Advanced Strategic Management	International Business, Strategy and Entrepreneurship	6
Y00656	Advanced Management Accounting	Accounting and Finance	6
Y00957	Research Methodology	Quantitative Methods	6
Y00663	Contemporary Issues in Finance	Accounting and Finance	6
Y00959	Investments	Accounting and Finance	6
Y02780	Managing Internationalization	International Business, Strategy and Entrepreneurship	6
Y00643	Marketing Engineering	Marketing	6
Y00677	Supply Chain Management	Production and Logistics	6

Semester 2 (Spring)

Course number	Course title	Subject Area	ECTS
Y00953	Strategic Financial Decision Making	Accounting and Finance	6
Y00954	Strategic Marketing	Marketing	6
Y00955	Strategic HRM	Personnel and Organisation	6
Y00958	Auditing	Accounting and Finance	6
Y00962	Entrepreneurship & New Business Development	International Business, Strategy and Entrepreneurship	6
Y00961	International Marketing Management	Marketing	6

Graduate students who are spending the entire academic year in Antwerp can also choose the following year course:

Course number	Course title	Subject Area	ECTS
Y00640	European Law & International Labour Policy	Personnel and Organisation	6

COURSES IN DUTCH

Dutch course descriptions are not included in this brochure.

This information is available on: www.feb.kuleuven.be/leuven/toekomstigestudent/opleidingen

Legally speaking, the faculty has the right to organise a course in another semester than originally planned. Although the faculty has the authority to make last minute alterations, this rarely is the case.



Leuven City Park – located next to the Faculty of Economics and Business



Faculty of Economics and Business



International Students' Reception

Sources:

- ECTS Information Package Faculty of Economics and Business 2015-2016
- Travelling to Leuven 2015-2016

Lay-out:

International Office FEB: Jana Demuyt, Loes Diricks, Lieve Smets, Vanessa Geers, Dirk G. Van Waelderen, Rebecca Rampelberg

Although care has been taken to ensure the accuracy, completeness and reliability of the information provided, KU Leuven assumes no responsibility for this. Please check the webpages for the most up to date information:

www.feb.kuleuven.be/eng/leuven/edu/exchangestudents
www.feb.kuleuven.be/eng/brussels/exchangeprogrammes/Exchange
www.feb.kuleuven.be/antwerpen/english/Students