

**Universidad Autónoma de Madrid**  
**Faculty of Economics & Business – FACT SHEET**  
**Academic Year 2020-2021**

**FACULTY DATA**

<b>Faculty name</b>	Facultad de Ciencias Económicas y Empresariales
<b>Institutional ERASMUS code</b>	E MADRID04
<b>City and country</b>	Madrid, Spain
<b>Website</b>	<a href="https://www.uam.es/ss/Satellite/Economicas/es/home.htm">https://www.uam.es/ss/Satellite/Economicas/es/home.htm</a>

**INTERNATIONAL RELATIONS OFFICE DATA**

<b>Head &amp; Institutional Coordinator (Vice Dean of International Relations)</b>	Rafael de Arce / <a href="mailto:vicedecano.economicas.rrii@uam.es">vicedecano.economicas.rrii@uam.es</a> Phone: (+34) 91 49 76819
<b>Responsible of the International Relations Office</b>	Ms. Kaman Wu / <a href="mailto:ori.economicas@uam.es">ori.economicas@uam.es</a> Phone: (+34) 91 497 5038
<b>Postal address</b>	Oficina de Relaciones Internacionales Facultad de Ciencias Económicas y Empresariales Universidad Autónoma de Madrid C/ Francisco Tomás y Valiente 5 28049 - Cantoblanco (Madrid) España
<b>Contact</b>	E-Mail: <a href="mailto:ori.economicas@uam.es">ori.economicas@uam.es</a> Phone: (0034) 91 497 6292 / (0034) 91 497 5038 / (0034) 91 497 3795
<b>Website for incoming students</b>	<a href="http://www.uam.es/economicas">www.uam.es/economicas</a> > International (upper menu) > Incoming (link <a href="#">here</a> )

**EXCHANGE STUDENTS**

<b>ECTS credits</b>	Yes
<b>Language of instruction</b>	Spanish and English
<b>Language requirements</b>	Good level in Spanish is compulsory in order to work in groups, attend courses and take exams (no certificate required). We strongly recommend that incoming Erasmus students (undergraduate) have at least B2 level of Spanish according to the Common European Framework of Reference for Languages (CEFR).
<b>Accommodation</b>	<i>What kind of accommodation is offered to the students?</i> Check for options: <a href="http://www.uam.es/UAM/Student-housing-(SAM)/1446739535891.htm?language=es&amp;nodepath=Student%20housing&amp;pid=1446739535891">http://www.uam.es/UAM/Student-housing-(SAM)/1446739535891.htm?language=es&amp;nodepath=Student%20housing&amp;pid=1446739535891</a>

Students' assistance (help, tutoring, mentoring, coaching)	ESN (Erasmus student network) offers all exchange students guidance for their first days. They also offer leisure and cultural activities <a href="http://www.esnuam.org">www.esnuam.org</a>
Nomination deadline	Fall semester and full year: April 15 - May 31 Spring semester: September 1 - October 15
Application deadlines & registration calendar	Application deadline (student registration on SIGMA): First semester and full year: from May 15 <sup>th</sup> – June 15 <sup>th</sup> Second semester: Before October 31 <sup>st</sup>
Academic calendar (2020-21)	Official UAM undergraduate / Bachelor calendar: <a href="http://www.uam.es">www.uam.es</a> > "Estudios" > "Estudios de Grado" > "Calendario". Link <a href="#">here</a> . <ul style="list-style-type: none"> <li>• <u>Fall semester</u>: September 7, 2020 – January 22, 2021</li> <li>• <u>Spring semester</u>: February 1 –May 28, 2021</li> <li>• <i>Resit exams</i> first and second semester: June 4 to June 30, 2021</li> </ul> <p><b>Master programmes' calendar:</b> the terms and start dates may vary from one programme to another. Check the specific calendar on the website of each programme.</p>
Course information	All courses are listed <a href="#">here</a> (sorted by Bachelor programme): <a href="http://www.uam.es/economicas">www.uam.es/economicas</a> > "Estudios" > "Guías docentes" <ul style="list-style-type: none"> <li>• Incoming students may choose courses belonging to more than one undergraduate programme (years 2<sup>nd</sup> to 4<sup>th</sup>).</li> <li>• Some courses do not accept exchange students: courses of the 1<sup>st</sup> year (1er curso) or courses found on "asignaturas transversales" list. For eligible courses with more than one group, any group with id format XX9 can accept exchange students.</li> </ul> <p><i>Can students combine courses from different faculties?</i> <b>Yes, but 51% of the courses should be from our Faculty</b></p> <p><i>Can students combine courses at bachelor and master level?</i> <b>Only master students can combine bachelor and master courses.</b></p> <p><i>What is the min. and max. course load?</i> <b>There is no minimum amount of ECTS; <u>at least 1 course per semester</u>. Maximum is 30 ECTS per semester, 60ECTS per year.</b></p> <p><i>What are the course requirements?</i> <b>In case of selection of 4<sup>th</sup> year courses, advanced knowledge of the subject is highly recommended.</b></p> <p><i>How do students need to register for the courses?</i> <b>Students need to reserve their spot online through the course selection website.</b></p>

<b>Courses descriptions (syllabus)</b>	<a href="http://www.uam.es/economicas">www.uam.es/economicas</a> > “Estudios” > “Guías docentes”										
<b>Exam information</b>	<p><i>When are exams organized? When are re-sit exams organized?</i></p> <p><i>Winter: first two weeks after Christmas break (re-sit exams: June)</i></p> <p><i>Spring: second and third week of May (re-sit exams: June)</i></p> <p><b>Exams calendar</b> of the Faculty of Economics (1<sup>st</sup> call “ordinaria” / retake “extraordinaria”): <a href="http://www.uam.es/economicas">www.uam.es/economicas</a> &gt; “Estudios” &gt; “Calendario de evaluación” . (Information for UAM undergraduate courses)</p>										
<b>Grading system</b>	<p><b>From 0 to 10</b></p> <table> <tr> <td>9,0-10: MH - Matrícula de Honor</td> <td>Excellent with honors</td> </tr> <tr> <td>9,0-10: SB - Sobresaliente</td> <td>Excellent</td> </tr> <tr> <td>7,0-8,9: NT - Notable</td> <td>Good</td> </tr> <tr> <td>5,0-6,9: AP - Aprobado</td> <td>Satisfactory</td> </tr> <tr> <td>0,0-4,9: SS - Suspenso</td> <td>Fail</td> </tr> </table>	9,0-10: MH - Matrícula de Honor	Excellent with honors	9,0-10: SB - Sobresaliente	Excellent	7,0-8,9: NT - Notable	Good	5,0-6,9: AP - Aprobado	Satisfactory	0,0-4,9: SS - Suspenso	Fail
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<b>Language requirements</b>	<p><i>In which language(s) is (are) the courses for exchange students taught?</i></p> <p><b>Spanish (most of the courses) and English (very limited offer)</b></p> <p><i>Which language level is expected?</i></p> <p><b>B2</b></p> <p><i>Do students need to present a specific certificate?</i></p> <p><b>No</b></p> <p><i>Do students need to pass a specific test?</i></p> <p><b>No</b></p>										
<b>Spanish language course</b>	Spanish for foreigners language courses are held at <b>UAM Servicio de Idiomas</b> every semester. For information about fees and admissions, refer to <a href="mailto:servicio.idiomas@uam.es">servicio.idiomas@uam.es</a> or <a href="http://www.uam.es/sidiomas">www.uam.es/sidiomas</a>										
<b>Cost of living</b>	<p>Aprox.</p> <p>Lunch at University cafetería: 7€</p> <p>Loaf of bread: 1€</p> <p>Bus ticket: 1,50€</p> <p>Cinema ticket: 9€</p> <p>Copying: 0,04€ per copy</p>										
<b>Insurance</b>	<p><i>What kind of insurance do students need to hold?</i></p> <p><b>European Health Insurance card for EU citizens</b></p> <p><b>For non-European students, proof of personal insurance</b></p>										