



# HAUTE ECOLE **EPHEC** UNIVERSITY COLLEGE

## FACT SHEET 2019-2020

### INSTITUTIONAL INFORMATION

<b>Name of the Institution</b>	<b>Haute Ecole EPHEC</b> (Ecole Pratique des Hautes Etudes Commerciales) <b>EPHEC</b> University College / University of Applied Sciences - Founded in 1969 Public institution of Higher Education subsidized by the French Community of Belgium
<b>Main campus</b>	Avenue Konrad Adenauer 3 – 1200 BRUSSELS (Woluwe Saint Lambert) – BELGIUM Main reception: + 32 2 772 65 75
<b>Phone</b>	International Office: + 32 2 775 97 75 Fax : + 32 2 775 97 19
<b>Other campuses</b>	<ul style="list-style-type: none"> <li>Schaerbeek (North-East district of Brussels) - ISAT Technical Department</li> <li>Louvain-la-Neuve (30 kms south of Brussels)</li> </ul>
<b>Erasmus+ Code</b>	B BRUXEL82 (PIC/ICP : 947573019)
<b>Website</b>	<a href="https://www.ephec.be/international/presentation">https://www.ephec.be/international/presentation</a>

### CONTACTS INTERNATIONAL OFFICE

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<b>IRO Officer Short International Programmes</b>	Mrs Aïcha CHAHOU	E-mail : <a href="mailto:a.chahou@ephec.be">a.chahou@ephec.be</a>

### ACADEMIC CALENDAR 2019-2020 (subject to minor changes)

<b>FALL SEMESTER</b>	16 September 2019 to 22 January 2020
	ORIENTATION WEEK for guest students: week prior to start Fall Semester
® Holidays & Days off:	30-31 October 2019 Christmas break 21 December 2019 - 5 January 2020
® Exams:	6-22 January 2020 - Publication of results end of January
	Exam Resits: Late August / early September 2020
<b>SPRING SEMESTER</b>	3 February to 30 June 2020
	ORIENTATION WEEK for guest students: 28-31 January 2020
® Holidays & Days off:	Winter break 24 February-1 March 2020 Easter break 6-19 April 2020
® Exams:	25 May-18 June 2020 - Publication of results: end of June
	Exam Resits: Late August / early September 2020

## NOTES FOR PARTNERS & EXCHANGE STUDENTS

- Course offer 1: selected REGULAR MODULES & MINORS TAUGHT IN ENGLISH as part of the Business BA degree programmes
- Course offer 2: MODULES organized specifically for GUEST STUDENTS (at our main Brussels campus only) (e.g. International Marketing Management / Cross-cultural Business Management / EU Institutions / Sales Techniques etc.) → see our leaflet “COURSE OFFER IN ENGLISH FOR EXCHANGE STUDENTS”
- Possibility of combining regular modules taught in FRENCH and those in ENGLISH
- Year 3 course modules (semester 5) are available only in the FALL SEMESTER
- Alternative possibility for guest students of a 14-week WORK PLACEMENT in the SPRING SEMESTER
- Short international programmes (project weeks) organized by **EPHEC**  
<https://www.ephec.be/short-international-programmes>
- FURTHER INFORMATION IN ENGLISH on <https://www.ephec.be/international/incoming-mobility>
- Discover Brussels & Belgium with this video clip: <https://vimeo.com/152172068>

## STUDENT ACCOMMODATION

Type of accommodation: in private sector (**no** school dormitories or student residences owned by **EPHEC**)

- contact details of former guest students sent upon request
- renting contracts mostly for minimum 5 months + initial deposit of 2 months
- students are to sign contract directly with owner
- provisional stay possible at a youth hostel
- cost of living in Brussels: student room on average 400 - 500 € /month

## APPLICATION DETAILS

		<i>NOMINATION by home institution</i>	<i>APPLICATION documents from students</i>
<b>Deadlines</b>	<b>Fall Semester</b>	15 MAY	1 JUNE
	<b>Spring Semester</b>	15 NOVEMBER	1 DECEMBER
<b>Condition</b>	Official exchange nomination received from the Home Institution's International Office No free movers accepted		
<b>Language Level</b>	Students should have at least a <b>B2 level</b> (European Framework) in English and/or in French The selection process is the responsibility of our partner institutions		
<b>Documents</b>	Send registration documents (Nomination form + CV + JPEG ID photo) Draft Learning Agreement Online Registration on <a href="http://erasmus.ephec.be/">http://erasmus.ephec.be/</a>		
<b>Summer break</b>	<b>EPHEC</b> University College is closed for the summer break (1 JULY - 15 AUGUST) No correspondence is treated during this period !		

Updated: September 2019 by **EPHEC** International Office

Contact : [international@ephec.be](mailto:international@ephec.be)