



UNIVERSITÀ  
DEGLI STUDI  
DI PADOVA

Orientation and Tutoring Service and Teaching Office

*d*SEA

Department of Economics and Management «M. Fanno»

# Master's Thesis guidelines and procedure

for students enrolled in a.y. 2024/25

in:

Accounting, Finance and Business Consulting (**MAFIB**)

Applied Economics (**MAE**)

Management for Sustainable Firms (**MASFI**)

December 11<sup>th</sup> 2025

# Aim of the meeting

- **Provide guidelines to students while taking an important decision**
- **Reply to doubts and queries**

# Website links

All information about procedures, dates... are available in the dedicated page of **dSEA's website**:

ECONOMIA.UNIPD.IT

<https://www.economia.unipd.it/per-laurearsi/home-per-laurearsi>

**Studenti e Laureati > Per laurearsi > Corsi di laurea magistrale**

ECONOMIA.UNIPD.IT/EN

<https://www.economia.unipd.it/en/how-graduate>

**Current Students and Graduates > How to graduate > Master's Degrees**

# Preview the list of topics

- **For students enrolled in 2024/25** the list of **TOPICS** will be available on the website of the dSEA > **Intranet**

<https://www.economia.unipd.it/accesso-alle-aree-riservate>

**by mid-February 2026**

- **One topic DOES NOT NECESSARILY imply only one dissertation:**  
a single topic can be developed by multiple students

Every professor has a *given number of students to supervise* depending on:

- his/her academic activities
- his/her employment relationship with the University
- his/her Department

# Select the thesis 1/2

➤ **BEFORE** the selection procedure opens:

1. Read carefully all the topics

2. Contact the professors (it is strongly suggested!) in order to make a careful choice

➤ The selection procedure will open at the **beginning of March 2026**



These dates applies only for students **enrolled in 2024/25**

# Select the thesis 2/2

- You can select a topic **only** if you have **70 CFU**
- *Note that:*
  - You will be required to **rank** your first **3 choices (max)**
  - For every choice, you must fill in a **brief form** indicating:
    - Reasons for choosing the topic (BE SMART!)
    - Career information

# After your selection

- After you have done your selection, your first choice supervisor receives an email with your details.
- The Professor has **15 days** to:

**APPROVE YOUR REQUEST**

**OR**

**EXPRESS A MOTIVATED REJECTION**

What are the 15 days for?

*Usually (but it is not mandatory) professors use these days for a short selection procedure (e.g. interviews).*

# Can my request be rejected?

**Yes, the Professor may reject your request ... in two cases:**

- The supervisor receives a number of requests higher than his/her maximum threshold
- The student does not meet the minimum skills requirements to elaborate the topic



# In case your first choice is rejected...

The previous procedure will be automatically activated for your **second** (and, eventually, **third**) **choice**.

# After the approval

Within a **maximum of 30 days** after approval, the student **must contact the Professor** to start the project.

# Formatting your document

- Layout (line spacing, margins, font)
- Declaration of authenticity (Anti-Plagiarism Rules)
- Confidentiality commitment
- Cover page

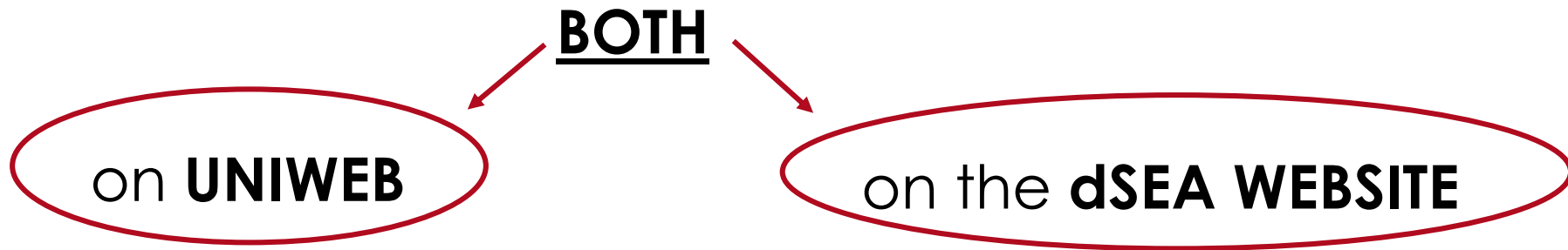
➤ Detailed guidelines are available at:

<https://www.economia.unipd.it/en/How-to-Graduate-Masters-Degrees/Home-How-to-Graduate-Master%E2%80%99s-Degrees>

**Current Students and Graduates > How to graduate > Master's Degrees**

# Thesis submission

- The thesis will be submitted **exclusively ONLINE**



- There is **no** need to submit a printed copy
- Detailed guidelines are available at:  
<https://www.economia.unipd.it/en/how-graduate>

**Current Students and Graduates > How to graduate > Master's Degrees**

# Anti-Plagiarism Rules and Declaration of Authenticity

## Anti-plagiarism rules

With the Anti-Plagiarism rules, the Department intends to promote and ensure the students' duty to write their thesis in full respect of copyright and intellectual property.

## Declaration of Authenticity

On the page following the title page of the thesis, must be inserted the **“Declaration of Authenticity”** signed by the candidate, in the absence of which the Supervisor cannot, under any circumstances, approve the paper which cannot, therefore, be submitted for the degree examination.

<https://www.economia.unipd.it/en/How-to-Graduate-Masters-Degrees/Home-How-to-Graduate-Master%E2%80%99s-Degrees/anti-plagiarism-rules-and-declaration-authenticity>

# Generative AI Policy and Guidelines

UNIPD adopts and makes available its policies as guiding and assurance tools for the entire academic community.

These documents define principles, rules, and best practices, and aim to promote transparency, responsibility, quality, and integrity in teaching, research, and third mission activities, ensuring consistency with the University's values and mission.

<https://www.unipd.it/en/university-policies>

# Thesis evaluation (/110)

- **7/110:** maximum score that can be awarded to the final dissertation
- the evaluation will take into account the quality and originality of the thesis, as well as its presentation and discussion
- **Additional points:**
  - **3/110:** graduation in July or October
  - **2/110:** graduation in December
  - **1/110:** graduation in March
- **cum Laude** can be awarded only if:
  - after the discussion the evaluation is the maximum **(7/110)**
  - final grade is not less than 105/110 (including the additional points)
  - upon the recommendation of the Co-Examiner
  - by unanimous decision of the Committee
- Rules for determining the final score: <https://www.economia.unipd.it/en/how-graduate>  
**Current Students and Graduates > How to graduate > Master's Degrees**

# Application for graduation via Uniweb

- In addition to the previously described procedure, you must fill in an **Application for Graduation** early in the semester in which you intend to graduate.
- Applications for Graduation may be submitted electronically via **Uniweb**.
- Each electronic Application for Graduation will result in a € 16.00 non-refundable charge on your student's bill.
- **Submission deadlines** can be found in:  
[www.economia.unipd.it](http://www.economia.unipd.it) / [www.economia.unipd.it/en](http://www.economia.unipd.it/en)  
> [Studenti e Laureati](#) > [Per laurearsi](#)  
> [Current Students and Graduates](#) > [How to graduate](#)
- **Guidelines:**  
<https://www.unipd.it/manuali-uniweb>



# Save the dates!



**mid-FEBRUARY 2026**  
**PREVIEW OF THESIS TOPICS**

**beginning of**  
**MARCH 2026**  
**SELECTION OF TOPICS**

As soon as the dates are defined, this page will be updated:

<https://www.economia.unipd.it/en/How-to-Graduate-Masters-Degrees/Home-How-to-Graduate-Master%E2%80%99s-Degrees>

# Tips - How to Relate to Your (Potential) Supervisor (1/3)

- Read the proposed topics and any comments/indications from the Professor carefully
- Thoroughly evaluate your research interests and skills
  - How well do they align with the Professor who proposed the topic?
  - Do I have the technical (e.g., quantitative) skills necessary for a topic identified by the Professor as quantitative/empirical?
  - How consistent are the topic and research methodology with my career path and goals (e.g., working in a company, pursuing a PhD)?
  - Am I familiar with the topic?
  - Why am I choosing it?

# Tips - How to Relate to Your (Potential) Supervisor (2/3)

- Once you have answered these questions and selected your topic, prepare for your first meeting with the Professor
  - never select a topic before discussing it with the prospective Supervisor!
- Prepare your thesis proposal to discuss with your potential Supervisor:
  - research question
  - thesis objective(s)
  - research methodology
  - theoretical framework / (preliminary) reference literature
  - draft table of contents / index

# Tips - How to Relate to Your (Potential) Supervisor (3/3)

- Of course, every Professor manages the relationship with students differently, and it will be up to your Professor to show you how to work once she/he start mentoring you ... but **being prepared and proactive is key!**

# For further information

dSEA

UNIVERSITÀ  
DEGLI STUDI  
DI PADOVA



**Slides available in:**

**economia.unipd.it/en** > Current students > How to graduate > Master's Degrees >  
Topic and supervisor choice

<https://www.economia.unipd.it/en/How-to-Graduate-Masters-Degrees/Home-How-to-Graduate-Master%E2%80%99s-Degrees/topic-and-supervisor-choice>

**and in:**

**Moodle** > dSEA > Student Area > Orientation and Tutoring > Tutoring Service

<https://sesp.elearning.unipd.it/course/view.php?id=480>

For any further questions  
please write to:

**[didattica.economia@unipd.it](mailto:didattica.economia@unipd.it)**